



APPROVED

**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 4, 2018, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01 p.m.

ROLL CALL: Members present: C. Dye, D. Nelson, J. Zollinger, D. White, J. Aukerman,
A. Jenema, P. Scott

Members excused: none

Staff present: V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:01 pm

Brian Kelley

(Submitted written comments can be found following the minutes in this packet)

Zollinger informed there were two bids in the packet for the Township software update the other was from BS&A software for \$15,460.

Limited Public Comment closed at 7:03 pm

B. APPROVAL OF AGENDA:

Zollinger requested to add under K. NEW BUSINESS, 2. Park proposal Re: Maintenance and Revenue Plans, 3. Resolution #2018-23 Budget Change 811 Fund, 4. Resolution #2018-24 Michigan Community Resolution and Intergovernmental Agreement to Manage Floodplain Development

Motion by Nelson to approve the agenda with the additions to K. NEW BUSINESS, 2. Park proposal Re: Maintenance and Revenue Plans, 3. Resolution #2018-23 Budget Change 811 Fund, 4. Resolution #2018-24 Michigan Community Resolution and Intergovernmental Agreement to Manage Floodplain Development, supported by White. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES:

Aukerman pointed out there was a typo under E. REPORTS f. Roads, Holiday Inn, should have read Holiday Hills, and under K. NEW BUSINESS 6. Urban & Community Forestry Grant Program to change Board gave approval to move forward on this grant instead of reading sending in an application. Same for 7. Michigan Regional Prosperity Initiative community growth grants program to change Board gave approval to move forward on this Grant instead of sending in application. Change under L. OLD BUSINESS, 3. Update on ~~Bayside~~ SAYLOR Park improvements from rental passes to read day passes.

Motion by Dye to approve draft board meeting minutes of August 14, 2018 with correction to E. REPORTS f. Holiday Hills instead of Holiday Inn, K. NEW BUSINESS 6. Urban & Community Forestry Grant Program to change Board gave approval to move forward on this grant instead of reading sending in an application. 7. Michigan Regional Prosperity Initiative community growth grants program to change Board gave approval to move forward on this grant instead of reading sending in an application, under L. OLD BUSINESS, 3. Update on ~~Bayside~~ SAYLOR Park improvements change rental passes to read day passes, supported by Scott. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

- a. **Clerk:** Dye reported auditors from Gabridge & Co came in to do the audit and will continue to move forward in getting the financial statements ready for the December deadline. She is starting to work on having everything ready for the November 6 election.
- b. **Parks:** Zollinger informed Elmer's is finishing the clean up on two projects at Bayside Park. Run-off water from the Shell property that was not considered at the start and at the bay end of the new oval walkway in a depressed spot the water has been building up from the rain. They will be capping stones on the wall to prevent water from going to the area and direct it to where there is more land. It is estimated \$3,000 to \$4,000 will be needed to finish these projects. There is a bill from Elmer's to be processed before submitting the second grant reimbursement.

Jenema stated it was requested at the Parks and Trails Meeting to switch out the daylilies planted in the park to a native species. Zollinger informed that Elmer's is still working in the park and it's important that no one be in the park while it is under construction. Once the park is completed the subject will be brought back to the board to discuss. There will be a fence around the park during the winter.

Jenema reported the Acme to Elk Rapids Tart Trail Public Open House in August was well attended. There has been no feedback yet. Grand Traverse Land Conservancy property by Saylor Park will have AmeriCorps volunteers working on the trails. They welcome anyone who would like to volunteer. Information on dates for this project to volunteer will be posted on the Acme website.

Zollinger added a thank you letter was sent to Meijer for the \$10,000 grant check to be used for playground equipment at Bayside Park.

- c. **Legal Counsel - J. Jocks:** No report
- d. **Sheriff:** No report
- e. **County:** Carol Crawford reported they are working on the budget and will have it done in time for the December deadline. The Carlson lawsuit case has now been settled. Easling Pool renovations have been delayed with some issues on the locker rooms. Expected to be open October 1.
- f. **Roads:** No report
- g. **Farmland:** Chris Sullivan, Director of Land Protection with the Grand Traverse Regional Land Conservancy was present for any questions on the Renewal: Contract for Services Agreement January 2019-December 2022. He informed the remaining farms are covered by the current funds. Board discussed the payment schedule and Baseline Documentation Reports. The board is to review the agreement and it will be voted on at the October board meeting.

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **North Flight July report**
- d. **Draft Unapproved meeting minutes**
 1. **Planning Commission 08/13/18**
 2. **Zoning Board of Appeals 08/09/18**
 3. **Parks & Trails 08/17/18**

2. APPROVAL:

1. **Accounts Payable Prepaid of \$259,750.27 and Current to be approved of \$13,045.27. (Recommend approval: Clerk, C. Dye)**

Motion by Scott to approve Consent Calendar as presented, supported by Nelson. Roll Call

motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE:

1. Flyer regarding “Coastal Resiliency Training Workshops” October 16, 2018

Zollinger said if anyone is interested in attending, they are to register online as indicated on the flyer.

J. PUBLIC HEARING: Metro Fire 2019 Budget-Resolution for Emergency Services.

Public Hearing opened at 7:43 pm

Chief Pat Parker stated he would answer any questions on the proposed budget included in the packet.

Public Hearing closed at 7:46 pm

Motion by Nelson to approve Resolution #2018-21 Metro Fire 2019 Budget for Emergency Services as presented with 2.75 mills for all emergency services (police, fire protection, and ambulance), supported by Jenema. Roll Call motion carried unanimously.

K. NEW BUSINESS:

1. Resolution to move Money from the 208 funds to Park Capital fund 402 for benches

Zollinger requested to move \$10,950 from the 208 Park Fund balance to 402 Bayside Park Capital fund to cover the costs for the new benches.

Motion by Jenema to approve Resolution #R-2018-22 to move \$10,950 from the 208 Park fund to 402 Bayside Park Capital fund to cover the cost of the benches, supported by Aukerman. Roll Call motion carried unanimously

2. Memorandum from Shawn Winter Re: Park Maintenance and Revenue Plans

Jenema reported at the Parks and Trails meeting it was discussed leasing the building at ~~Bayshore~~ BAYSIDE Park to be used for a non-motorized watercraft rental business. The building needs to be modified before putting out an RFP for leasing opportunities. It was suggested to get separate price quotes, (1) cost adding on the east side a garage door for the beach groomer and (2) improvements on west side to accommodate possible leasing the other half of building. Census of the board is to move forward in getting quotes.

The board discussed the possibility to allow food trucks in the park.

There have been requests to use the park for weddings and other gatherings. Zollinger informed the park's purpose is for recreation uses and is in the Michigan Natural Resources Trust. It would have to be checked with the DNR on what rules would apply for private gatherings. New irrigation installed prohibits stakes from being put in the ground for tents. The park is open to the public and not reserved or closed for an event.

Jenema reported on the Parks & Trails meeting, maintenance on the park was discussed needing a plan to be approved by the board. The landscape needs to be designed to reduce maintenance by creating a natural habitat using specific no mow grasses, and wildflowers seeds versus plants.

3. Resolution #2018-23 Budget Change 811 Fund

Zollinger requested a budget amendment in the 811 Holiday Hills Area Improvement Fund for Bond payments a March bill for the Bond payment interest was not received in the previous budget so this payment will be in this current budget the money is already in the fund.

Motion by Scott to approve Resolution #R-2018-23 to increase the budget amounts in the 811 Holiday Hills Area for Bond interest payments, supported by Nelson. Motion carried

unanimously.

4. Resolution #2018-24 Michigan Community Resolution and Intergovernmental Agreement to Manage Floodplain Development

Zollinger informed it is an agreement between Acme Township and the Grand Traverse Co Building Construction code office. Zollinger checked with the state and they confirmed the Township does need to have this agreement.

Motion by Nelson to approve as presented Michigan Community Resolution and Intergovernmental Agreement to Manage Floodplain Development, supported by White. Motion carried unanimously.

L. OLD BUSINESS:

1. Status on Bayside Park Clean up items/work yet to be completed in State grant

Zollinger covered this topic earlier in the Parks Reports.

2. Metro Fire Articles Status

Zollinger went over input from other townships (Garfield, East Bay and Acme) from the last Metro meeting regarding Metro Fire Articles. Metro Fire Articles would include Capital improvement, the make-up of Metro's 6-board membership and funding. Further discussion on issues that would define each township's responsibility and/or if it is Metro's responsibility. Metro will be scheduling work sessions to define and discuss these areas.

3. Hope Village water rate study status

The basic data was ran, but costs for the two pumps were not included. A business plan of the rate study will be given at the next board meeting to discuss. A possible rate increase may need to be considered for Hope Village.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Jenema informed the Designer doing the Township Hall drawing renovation, has asked if it was possible to bust in to the wall leading to the fire station that is currently being used for storage. An area is needed for the furnace and hot water heater. Chief Parker said he would need to look at the plan before giving an answer.

Jim Heffner, 4050 Bayberry Lane, voiced his concerns with the planting of non-native plants in the Bayshore Park landscaping and would like to replace them.

ADJOURN: Motion to adjourn by Nelson, supported by White. Meeting adjourned at 9:22

To: Acme Township Trustees
From: Brian Kelley, Acme resident
Date: Sept 4, 2018

Good evening,

At our last meeting, I pointed out that none of the Brickhouse form hosting information and cost were in the public web packet. In response, our supervisor said "many times on data we don't have it before the meeting early enough to put it in the package to put a package out in time." (verified on township audio recording)

That did not seem correct, because I knew the information was in the Board packet, so it was available. I FOIA'd the original proposal communication (attached). It was received via email by the Supervisor on June 21, 2.5 weeks before the meeting. The communication makes it apparent that it had been an on-going discussion for quite a while prior to that date. It would have been okay to say "I screwed up" but it is not okay for a public official to tell this board and the public that he didn't have information in time for the packet, when clearly he did.

How is that explained?

This is not the first time key information has been omitted from the public web packet. The problem is, it is difficult to know when it occurs. We need a solution to this on-going problem, and more rigor when putting together the packet. And when a non-emergency spending agenda item comes up, and the support documents were not in the public web packet, that agenda item should be tabled.

Why was the Brickhouse contract no-bid? When I reviewed the meeting recording, why did no Trustees ask that question? There is a large difference between hosting PDF files and documents, and providing a key township database as a service. There are many potential providers of that service, and they deserved a chance to bid. Brickhouse getting a no-bid opportunity appears to be a breach of fiduciary responsibility. Other bidders may have provided proposals that more accurately reflected the true cost of ownership, and better terms.

During the project approval many concerns were raised about the cost to create

new forms in the future. A \$300 max was set at the meeting, and at least one Trustee said they expected the Supervisor to call the vendor to negotiate a rate. I also expected he would have made that call the next morning and was curious, so I FOIA'd the contract.

It was signed on August 2. Significantly, it includes no provision to cap the cost for future forms. NONE. Here is where I again mention breach of fiduciary responsibility. It was very clear that this issue needed to be resolved with the vendor, and there was an obligation to negotiate the lowest cost possible for the township. The contract text says that did not occur. That further perpetuates the no-bid situation and encourages a vendor to adopt a "Reach for the sky" when setting prices.

How is that explained?

Beyond the concern regarding form updates, the contract is otherwise not fit for purpose.

Key township data is being outsourced, as a service. Any such agreement for services should stipulate numerous terms and requirements that are missing from this contract. Examples - steps to protect Acme Township from vendor failure and data loss, ownership of the data, how often will the data be dumped and provided to Acme in a form suitable for use by another vendor (database, schema, forms, templates, etc), how and when will it be backed up, what protections exist for continuity of service, what Service Level Agreement and availability are promised by the vendor, protections to limit the amount of future price increases, etc.

The contract doesn't even protect our ownership of the data in form we can use (the form is important). The terms of the contract appear entirely one-sided. These contract requirements are basic IT 101 and countless articles can guide the content and negotiation. Did Township Council review this contract? If not, why not?

I would like to see the topics of the Brickhouse contract terms, and the public packet issues added to the agenda. If not tonight, then at the next Trustee meeting.

Thank you, Brian Kelley

Jay Zollinger

From: Brick House Interactive <brickhouseinteractive@gmail.com>
Sent: Thursday, June 21, 2018 11:38 AM
To: Jay Zollinger
Subject: Forms/Database project
Attachments: Acme forms and database project.rtf

Jay,

Here is the bid for the new project. Sorry it took so long. [REDACTED]

I am out on a shoot this afternoon and next Tuesday, but I could discuss this on the phone tomorrow (Friday) or Monday, if you have questions or need any more info.

Jim Sundberg
Brick House Interactive
www.BrickHouseInteractive.com
BrickHouseInteractive@gmail.com
231-267-5479

Note: Text redacted to omit personal information.



PO Box 8, Williamsburg, MI 49690
231.267.5479 | BrickHouseInteractive@gmail.com

August 2, 2018

Acme Township
6042 Acme Road
Williamsburg, MI 49690

Project: Acme Township Form Management Project

Brick House Interactive is hereby contracted by Acme Township to create a new system of online forms (see the attached document for details -- "Acme forms and database project v2.doc"). The total cost for this project is \$4,970.00, including hosting for the database and the online forms. Payments will be made as follows: \$1,491.00 (30%) due with the delivery of this signed contract, \$1,491.00 due in 30 days and the balance of the contract \$1,988.00 due upon delivery of the finished forms and database integration, plus an additional \$294.00 for the first year of hosting (forms and database hosting). The project timeline will start after the receipt of the signed contract and deposit. The first review will be 3-4 weeks after we begin production. Estimated delivery of the finished project is on or before **October 12, 2018**, with the first review on or before **Sept 7, 2018**.

All past due accounts will be subject to a finance charge of 1.5% per month or 18% annually. The project may be suspended if fees are not paid in accordance with this contract. Deposits or payments are not refundable. Brick House Interactive will not be held liable for the loss of any kind whatsoever due to delays or failure in performance caused directly or indirectly by acts of God, shortages of materials or labor, government regulations or any losses related to the use of any products, images, or material in the presentation(s) supplied by the client or other persons. Because our solutions are often based on the products developed by other companies, Brick House Interactive cannot be held liable for damages caused by products not developed exclusively by Brick House Interactive. With the constant changes in operating systems, web browsers, internet technology and hardware, Brick House Interactive cannot test or guarantee the playback quality or reliability of any website project on any computer hardware, browsers, operating systems or other software and hardware that is not currently available during the production of this project.

Jim Sundberg and employees of Brick House Interactive will make every attempt to exercise reasonable care throughout the production process.

The above prices, specifications and conditions are satisfactory and are hereby accepted. Brick House Interactive is authorized to proceed with the production as specified in this proposal. Payments will be made as outlined above.

Date: 8/2/2018

Date: August 2, 2018


Jay Zollinger
Acme Township Supervisor


Jim Sundberg
Owner, Brick House Interactive

Acme Township Form Management Project (v2)

Brick House Interactive will work with Acme Township to create an online interface that will help employees manage the forms, including search functions and new online user forms. Part of this project will involve converting and uploading the current database tables into an online MYSQL database. The database will be secured with an SSL and will be password protected. The project will be carried out in two phases. Phase one will be the initial setup and testing of the database and template for the forms. This will allow for online reviews, feedback and testing by staff at Acme Township. Phase one would start after we receive the signed contract and first payment (30%), with the first reviews approximately three weeks later. Phase two would involve refining the form template and producing the other forms, related attachments and search functions. The final testing and delivery of the finished project will be on or before October 12, 2018.

Project management and coordination	1,300.00
Database conversion, uploads and testing	550.00
Programming, layout and design of the system	2,200.00
General testing, browser and OS testing and reviews	640.00
Account setup, database setup, backups and file management	280.00
TOTAL	\$ 4,970.00
Yearly hosting for the database (\$99) and web forms (\$195)	\$ 294.00

If the project details and schedule are approved, we will send you a formal contract and request for deposit. We would need a 30% deposit and signed contract to start the project. If you have any questions or if you need additional information, please contact us at (231) 267-5479.

Bid prepared by: Jim Sundberg, Brick House Interactive

Email: BrickHouseInteractive@gmail.com

Phone: 231-267-5479



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 4, 2018, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES:

The meeting minutes of August 14, 2018, are approved unless there are any changes.

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk - Dye**
- b. Parks –**
- c. Legal Counsel – J. Jocks**
- d. Sheriff –**
- e. County -Carol Crawford**
- f. Roads -**

F. SPECIAL PRESENTATIONS:

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. North Flight July Report**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission 08/13/18**
 - 2. Zoning Board of Appeals 08/09/18**
 - 3. Parks & Trails 08/17/18**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$259,750.27 and Current to be approved of \$13,045.27 (Recommend approval: Clerk, C. Dye)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. _____
2. _____
3. _____

I. CORRESPONDENCE:

1. Flyer regarding “Coastal Resiliency Training Workshops” October 16, 2018

J. PUBLIC HEARING: Metro Fire 2019 Budget -Resolution For emergency services

K. NEW BUSINESS:

- 1 Resolution to Move Money from the 208 funds to Park capital fund 402 for benches

L. Old Business:

1. Status on Bayside Park Clean up items/Work yet to be completed in State grant
2. Metro Fire Articles Status
3. Hope Village water rate study status

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, August 14, 2018, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: C. Dye, D. Nelson, J. Zollinger, D. White, J. Aukerman, A. Jenema, P. Scott

Members excused: none

Staff present: V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Brian Kelley

(Submitted written comments can be found following the minutes in this packet)

B. APPROVAL OF AGENDA:

Zollinger requested to remove under L. OLD BUSINESS, 2. Farmland contract with GTRLC-Sullivan, Sullivan is not available to attend the meeting.

Motion by Nelson to approve the agenda with the removal of L. OLD BUSINESS, 2. Contract with GTRLC-Sullivan, supported by White. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES:

The Meeting minutes of July 10, 2018 and Special meeting minutes of July 26, 2018 are approved unless there are any changes.

Zollinger asked the Board to add The Brick House Interactive proposal amount of \$4970.00 to the motion in the July 10, 2018 minutes.

Motion by White to approve board meeting minutes of July 10, 2018 adding the total price of the Brick House Interactive proposal of \$4970.00 to K. NEW BUSINESS 4. Creation of an online interface/Brick House of July 26th, 2018 minutes, supported by Aukerman. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

- a. Clerk:** Dye reported the township primary election was very busy totaling 1,748 votes including the absentee ballots. That came to 46% of registered voters who participated from the township. Gabridge & Co will be in on August 27 to start the year-end audit.
- b. Parks:** Zollinger informed the township applied for a grant with Meijer and a \$10,000 check was received to use for playground equipment at Bayside Park. Jenema informed there is a Traverse City to Charlevoix Trail, Acme to Elk Rapids Public Open House August 22 from 5:30- 7:00 pm at the Elk Rapids Harbor Pavilion for anyone who wants to attend.
- c. Legal Counsel - J. Jocks:** No report
- d. Sheriff:** Nate Lentz reported they were up on service calls from the previous month. 30% of the calls were traffic stops, 12% on traffic issues and 6% from traffic accidents.
- e. County:** No report
- f. Roads:** Zollinger informed there was a road in Holiday Inn needing repair, he called the road commission staff and they fixed it. They have been doing road patching in the township.

DRAFT UNAPPROVED

F. SPECIAL PRESENTATIONS: Metro Fire 2019 Budget Preliminary

Chief Pat Parker did an overview of the report that was presented to the Board. A summary of budgeted revenue expenditures and allocations based on the millage tax value of 2.35 was done by comparing past and current revenues. The township board had a discussion as a preliminary review of the budget in preparation to approve at next month's meeting.

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. North Flight June report
- d. RecycleSmart July 2018
- e. Draft Unapproved meeting minutes
 1. Parks & Trails 07/20/18

2. APPROVAL:

1. Accounts Payable Prepaid of \$209,320.60 and Current to be approved of \$36,753.80.
(Recommend approval: Clerk, C. Dye)

Dye requested to remove under CONSENT CALENDAR 1.b. Clerk's Revenue/Expenditure Report.

Motion by Nelson to approve Consent Calendar with removal of 1. b. Clerk's Revenue/Expenditure Report and Balance Sheet Report, supported by White. Roll Call motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. b. Clerk's Revenue/Expenditure Report and Balance Sheet

Dye explained that with year-end auditing the Revenue/Expenditure report and Balance Sheet Report will have accrued payroll and other adjustments not currently reflected in the reports. These will happen when working with the auditors.

Motion by White to approve Consent Calendar, 1. b. Clerk's Revenue/Expenditure Report as presented, supported by Aukerman. Roll Call motion carried unanimously.

I. CORRESPONDENCE:

1. Northwest Michigan Housing Summit October 22, 2018 flyer
2. Letter dated 7/17/18 from Village of Elk Rapids re: Notice of Proposed Master Plan
Letter sent to notify Acme Township Planning Commission to submit any comments on the proposed master plan to the Village of Elk Rapids Planning Commission and the Elk Rapids Township Planning Commission within 42 days of the receipt of the letter.

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. **Resolution #R-2018-20 to Loan money to 402 Park Capital improvement fund-Supervisor**
A loan from Fund 101 Fund Balance to the 402 Bayside Park Capital fund to help in paying current bills on hand until the DNR grant reimbursements applied for are received.

Motion by Nelson to approve Resolution #R-2018-20 for a loan from Fund 101 fund balance to the 402 Bayside Park Capital fund to help in paying current bills on hand until the DNR grant reimbursements applied for are received and this loan is to be released back to the fund once all bills are paid for the Bayside Park phase 2 project and reimbursements are received from the DNR, supported by Dye. Roll Call motion carried unanimously.

2. Floodplain Police Power Ordinance

Zollinger informed this is a Police Power Ordinance of mapping done for FEMA based on elevation for zones that need to have flood insurance. This document is to support the management provisions of the State Construction Code.

Motion by Jenema to approve as presented, Floodplain Management of the State Construction Code a Police Powered Ordinance #50, supported by Nelson. Motion carried unanimously.

3. Request for road name additions LochenVest LLC

Zollinger informed there is a process to follow for proposed road names and the township needs to sign off on approval requests. LochenHeath Golf Course has two roads they are requesting to name, Redan and N. Berwick. In one part of the document the N. is missing in N. Berwick and needs to be added.

Motion by Scott to approve request for road name additions to Lochen Vest LLC with the correction of adding N. to Berwick, supported by Jenema. Motion carried unanimously.

4. Resolution #R-2018-21 approving Financing for Metro Fire truck purchase

Zollinger explained each township (Garfield, East Bay, Acme) would be required to approve the purchase before the purchase would take place.

Motion by Scott to approve as presented resolution #R-2018-21 approving financing for Metro Fire truck purchase, supported by Nelson. Roll Call motion carried unanimously.

5. Metro Fire Articles of Incorporation Possible Changes

The board discussed the Metro articles of Incorporation that will be addressed at the next Metro board meeting. There are some issues that need to be clarified. The issues brought up at the Metro board meeting were related to the capital use for improvement on maintenance, leases, and number of representations at the Metro Board meetings. Currently, there are two representatives from each township (Garfield, East Bay and Acme). Each township's payment responsibility on the capital needs to be refined with a summary of that data given.

6. Urban & Community Forestry Grant Program

Zollinger explained this is a grant the township could apply for that if received will assist with N. Bayside Park costs possibly landscaping. If there are any additional matches required for this grant it will be brought to the Board in September. Board gave approval to move forward on sending in the application.

7. Michigan Regional Prosperity Initiative community growth grants program

Jenema informed that this grant if given would assist with funding the Acme Connector trail to Meijer development. If there are any additional matches required for this grant it will be brought to the Board in September. Board gave approval to move forward on sending in an application.

8. CIP priorities Planning Commission

Jenema explained the spreadsheet in the packet shows the top eight projects condensed down from a larger list completed by the Zoning Planning Commission. Items on the list are projects that are only led by Acme Township and are part of the master plan.

L. OLD BUSINESS:

1. Update on proposed office rearrangements

Jenema informed that to date \$4563.30 has been spent, with board approval, CAD drawings and sketches for office rearrangements. An additional \$3,386.70 would be required for JML Design Group to move forward in getting the design and sealed blueprints completed for obtaining bids on construction estimates.

DRAFT UNAPPROVED

Motion by White to approve payment to JML Design Group for finishing proposed office rearrangements design and sealed blueprints not to exceed \$4,000, supported by Dye. Roll Call Motion carried unanimously.

2. Farmland

Zollinger informed the Conservatory is moving slowly and he is waiting for something in writing before making any decisions. There is a meeting with them on August 21 to discuss contracts and further actions.

3. Update on Bayside Park improvements - Supervisor

Zollinger informed they are working on seeding the lawn and striping the parking lot. The park will not be open until spring of 2019 to allow the grass to grow over the next couple of months. He also mentioned Saylor Park has sold several rental passes which will help with maintenance costs.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN: Meeting adjourned at 9:07

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 07/01/2018 TO 07/31/2018

Bank Code	Description	Beginning Balance 07/01/2018	Total Debits	Total Credits	Ending Balance 07/31/2018
CHASE	GENERAL FUND				
101	GENERAL FUND	604,540.87	14,375.60	63,186.17	555,730.30
206	FIRE FUND	63,120.26	0.00	0.00	63,120.26
207	POLICE PROTECTION	81,995.46	0.00	0.00	81,995.46
208	PARK FUND	15,416.06	923.00	0.00	16,339.06
209	CEMETERY FUND	14,073.65	200.00	0.00	14,273.65
212	LIQUOR FUND	2,637.40	0.00	0.00	2,637.40
	GENERAL FUND	<u>781,783.70</u>	<u>15,498.60</u>	<u>63,186.17</u>	<u>734,096.13</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	780,315.31	122.88	7,500.00	772,938.19
	FARMLAND PRESERVATION	<u>780,315.31</u>	<u>122.88</u>	<u>7,500.00</u>	<u>772,938.19</u>
FARM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,205.55	0.22	0.00	5,205.77
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,205.55</u>	<u>0.22</u>	<u>0.00</u>	<u>5,205.77</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,248.94	20.04	0.00	157,268.98
	GENERAL FUND - HIGH YIELD	<u>157,248.94</u>	<u>20.04</u>	<u>0.00</u>	<u>157,268.98</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	298,301.33	50.67	0.00	298,352.00
	GENERAL FUND - MONEY MARKET	<u>298,301.33</u>	<u>50.67</u>	<u>0.00</u>	<u>298,352.00</u>
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,998.25	0.30	0.00	6,998.55
	LIQUOR MONEY MARKET	<u>6,998.25</u>	<u>0.30</u>	<u>0.00</u>	<u>6,998.55</u>
PARKS	BAYSIDE PARK				
402	BAYSIDE PARK CAPITAL FUND	462,160.25	0.00	144,920.67	317,239.58
	BAYSIDE PARK	<u>462,160.25</u>	<u>0.00</u>	<u>144,920.67</u>	<u>317,239.58</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 07/01/2018 TO 07/31/2018

Bank Code	Description	Beginning Balance 07/01/2018	Total Debits	Total Credits	Ending Balance 07/31/2018
SADH 811	HOLIDAY 818 HOLIDAY HILLS AREA IMPROVEMENT	319,612.26	3,805.75	0.00	323,418.01
	HOLIDAY 818	319,612.26	3,805.75	0.00	323,418.01
SEWER 590	ACME RELIEF SEWER	1,820,875.22	76,106.86	35,073.98	1,861,908.10
591	WATER FUND- HOPE VILLAGE	334.97	1,167.01	801.01	700.97
	ACME RELIEF SEWER	1,821,210.19	77,273.87	35,874.99	1,862,609.07
SEWMM 590	ACME RELIEF SEWER MONEY MARKET	197,362.10	25.07	0.00	197,387.17
	ACME RELIEF SEWER MONEY MARKET	197,362.10	25.07	0.00	197,387.17
SHORE 296	SHORELINE PRESERVATION	1,381.93	0.22	0.00	1,382.15
	SHORELINE PRESERVATION	1,381.93	0.22	0.00	1,382.15
TAX 703	CURRENT TAX COLLECTION	25,410.23	1,137,245.88	450,238.36	712,417.75
	CURRENT TAX COLLECTION	25,410.23	1,137,245.88	450,238.36	712,417.75
TRUST 701	TRUST & AGENCY	5,600.00	0.00	0.00	5,600.00
	TRUST & AGENCY	5,600.00	0.00	0.00	5,600.00
	TOTAL - ALL FUNDS	4,862,790.04	1,234,043.50	701,720.19	5,395,113.35

Sarah Lawrence
Deputy Treasurer
8/27/18

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2018	MONTH 07/31/2018	BALANCE	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	234,075.00	0.00	0.00	234,075.00	0.00
101-000-412.000	PERSONAL PROP TAXES	15,000.00	0.00	0.00	15,000.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,200.00	0.00	0.00	2,200.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	99,800.00	11,046.42	11,046.42	88,753.58	11.07
101-000-448.000	CABLE TV FEE	85,500.00	0.00	0.00	85,500.00	0.00
101-000-465.000	PASSPORT FEES	1,600.00	170.00	170.00	1,430.00	10.63
101-000-574.000	ST SHARED SALES TAX	361,106.00	0.00	0.00	361,106.00	0.00
101-000-577.000	SWAMP TAX	1,420.00	0.00	0.00	1,420.00	0.00
101-000-602.000	GRANTS	30,000.00	0.00	0.00	30,000.00	0.00
101-000-602.004	ENDOWMENT	8,500.00	0.00	0.00	8,500.00	0.00
101-000-607.000	CHARGES FOR SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-608.001	Zoning Fees	15,160.00	1,125.00	1,125.00	14,035.00	7.42
101-000-610.000	Revenues for Escrow Account	20,000.00	1,300.00	1,300.00	18,700.00	6.50
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,850.00	0.00	0.00	7,850.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	375.00	70.71	70.71	304.29	18.86
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,400.00	0.00	0.00	2,400.00	0.00
101-000-667.000	RENT-PARKS	200.00	40.00	40.00	160.00	20.00
101-000-671.000	MISC REVENUES	5,000.00	0.00	0.00	5,000.00	0.00
101-000-676.000	REIMBURSEMENTS	40,680.00	694.18	694.18	39,985.82	1.71
Total Dept 000		931,866.00	14,446.31	14,446.31	917,419.69	1.55
TOTAL REVENUES		931,866.00	14,446.31	14,446.31	917,419.69	1.55
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	460.00	0.00	0.00	460.00	0.00
101-000-992.000	CONTINGENCY	70,000.00	0.00	0.00	70,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	400.00	0.00	0.00	400.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	4,500.00	0.00	0.00	4,500.00	0.00
101-000-999.000	TRANSFER TO OTHER FUNDS	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 000		176,360.00	0.00	0.00	176,360.00	0.00
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,200.00	2,115.38	2,115.38	25,084.62	7.78
101-101-703.001	SECRETARY	32,200.00	1,288.00	1,288.00	30,912.00	4.00
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,758.00	272.12	272.12	4,485.88	5.72
101-101-726.000	SUPPLIES & POSTAGE	1,850.00	0.00	0.00	1,850.00	0.00
101-101-801.000	ACCOUNTING & AUDIT	10,000.00	0.00	0.00	10,000.00	0.00
101-101-801.001	INTERNAL ACCOUNTANT	600.00	0.00	0.00	600.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	2,000.00	0.00	0.00	2,000.00	0.00
101-101-802.002	ATTORNEY SERVICES	12,000.00	0.00	0.00	12,000.00	0.00
101-101-802.005	CONTRACTED COMMUNITY SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	25,300.00	1,400.65	1,400.65	23,899.35	5.54
101-101-860.000	TRAVEL & MILEAGE	250.00	0.00	0.00	250.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,580.00	145.73	145.73	3,434.27	4.07
101-101-900.000	PUBLICATIONS	1,200.00	0.00	0.00	1,200.00	0.00
101-101-910.000	INSURANCE	6,700.00	153.85	153.85	6,546.15	2.30
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2018 NORMAL (ABNORMAL)	MONTH 07/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-960.000	dues subscriptions	5,900.00	5,787.57	5,787.57	112.43	98.09
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		160,138.00	11,163.30	11,163.30	148,974.70	6.97
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	1,538.46	1,538.46	38,461.54	3.85
101-171-714.000	FICA LOCAL SHARE	3,500.00	129.47	129.47	3,370.53	3.70
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	0.00	0.00	300.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,750.00	169.23	169.23	4,580.77	3.56
101-171-910.000	INSURANCE	4,000.00	153.85	153.85	3,846.15	3.85
101-171-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 171 - SUPERVISOR EXPENDITURES		53,000.00	1,991.01	1,991.01	51,008.99	3.76
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,500.00	0.00	0.00	10,500.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	5,500.00	0.00	0.00	5,500.00	0.00
101-191-900.000	PUBLICATIONS	200.00	0.00	0.00	200.00	0.00
Total Dept 191 - ELECTION EXPENDITURES		16,200.00	0.00	0.00	16,200.00	0.00
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,025.00	416.67	416.67	4,608.33	8.29
101-209-714.000	FICA LOCAL SHARE	400.00	31.87	31.87	368.13	7.97
101-209-726.000	SUPPLIES & POSTAGE	4,000.00	0.00	0.00	4,000.00	0.00
101-209-803.002	ASSESSING CONTRACT SERVICES	42,864.00	3,572.00	3,572.00	39,292.00	8.33
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	2,700.00	0.00	0.00	2,700.00	0.00
Total Dept 209 - ASSESSOR'S EXPENDITURES		57,989.00	4,020.54	4,020.54	53,968.46	6.93
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	40,008.00	1,538.77	1,538.77	38,469.23	3.85
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	18,720.00	756.00	756.00	17,964.00	4.04
101-215-714.000	FICA LOCAL SHARE	4,495.00	142.18	142.18	4,352.82	3.16
101-215-726.000	SUPPLIES & POSTAGE	700.00	0.00	0.00	700.00	0.00
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	2,300.00	2,163.00	2,163.00	137.00	94.04
101-215-860.000	TRAVEL & MILEAGE	2,000.00	0.00	0.00	2,000.00	0.00
101-215-874.000	RETIREMENT/PENSION	5,875.00	229.48	229.48	5,645.52	3.91
101-215-910.000	INSURANCE	12,500.00	0.00	0.00	12,500.00	0.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,100.00	0.00	0.00	2,100.00	0.00
Total Dept 215 - CLERK'S EXPENDITURES		88,698.00	4,829.43	4,829.43	83,868.57	5.44
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	750.00	0.00	0.00	750.00	0.00
101-247-714.000	FICA LOCAL SHARE	60.00	0.00	0.00	60.00	0.00
101-247-900.000	PUBLICATIONS	75.00	0.00	0.00	75.00	0.00
101-247-956.000	MISCELLANEOUS	135.00	0.00	0.00	135.00	0.00

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2018 NORMAL (ABNORMAL)	MONTH 07/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247 - BOARD OF REVIEW		1,020.00	0.00	0.00	1,020.00	0.00
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	967.65	967.65	24,191.35	3.85
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,159.00	1,083.04	1,083.04	27,075.96	3.85
101-253-714.000	FICA LOCAL SHARE	4,052.00	168.66	168.66	3,883.34	4.16
101-253-726.000	SUPPLIES & POSTAGE	5,500.00	0.00	0.00	5,500.00	0.00
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,700.00	1,932.00	1,932.00	(232.00)	113.65
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,700.00	220.45	220.45	5,479.55	3.87
101-253-910.000	INSURANCE	4,000.00	153.85	153.85	3,846.15	3.85
101-253-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		74,970.00	4,525.65	4,525.65	70,444.35	6.04
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,500.00	32.99	32.99	2,467.01	1.32
101-265-851.000	CABLE INTERNET SERVICES	5,200.00	314.79	314.79	4,885.21	6.05
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	22,000.00	1,098.83	1,098.83	20,901.17	4.99
101-265-921.000	STREET LIGHTS	11,100.00	0.00	0.00	11,100.00	0.00
101-265-922.000	DTE GAS	4,000.00	0.00	0.00	4,000.00	0.00
101-265-923.000	SEWER TOWNSHIP HALL	800.00	0.00	0.00	800.00	0.00
101-265-930.000	REPAIRS & MAINT	10,000.00	50.00	50.00	9,950.00	0.50
Total Dept 265 - TOWNHALL EXPENDITURES		55,600.00	1,496.61	1,496.61	54,103.39	2.69
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	65,000.00	2,500.00	2,500.00	62,500.00	3.85
101-410-705.000	PER DIEM PLANNING/ZBA	15,000.00	0.00	0.00	15,000.00	0.00
101-410-714.000	FICA LOCAL SHARE	6,384.00	203.02	203.02	6,180.98	3.18
101-410-726.000	SUPPLIES & POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-410-726.001	POSTAGE T & A	100.00	0.00	0.00	100.00	0.00
101-410-802.001	ATTORNEY SERVICES LITIGATION	3,000.00	0.00	0.00	3,000.00	0.00
101-410-802.002	ATTORNEY SERVICES	12,500.00	0.00	0.00	12,500.00	0.00
101-410-802.003	ATTORNEY T & A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.000	PLANNER SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,000.00	0.00	0.00	12,000.00	0.00
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.006	STAFF REVIEW T & A	2,000.00	0.00	0.00	2,000.00	0.00
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	0.00	0.00	1,000.00	0.00
101-410-860.000	TRAVEL & MILEAGE	600.00	0.00	0.00	600.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,900.00	265.39	265.39	6,634.61	3.85
101-410-900.000	PUBLICATIONS	2,000.00	0.00	0.00	2,000.00	0.00
101-410-900.001	PUBLICATIONS T & A	2,000.00	0.00	0.00	2,000.00	0.00
101-410-910.000	INSURANCE	4,000.00	153.85	153.85	3,846.15	3.85
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	0.00	0.00	2,500.00	0.00
101-410-960.000	dues subscriptions	650.00	0.00	0.00	650.00	0.00
Total Dept 410 - PLANNING & ZONING EXPENDITURES		154,034.00	3,122.26	3,122.26	150,911.74	2.03

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	18,700.00	1,174.70	1,174.70	17,525.30	6.28
101-750-714.000	FICA LOCAL SHARE	1,500.00	89.87	89.87	1,410.13	5.99
101-750-726.000	SUPPLIES & POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-750-860.000	TRAVEL & MILEAGE	250.00	0.00	0.00	250.00	0.00
101-750-930.000	REPAIRS & MAINT	38,500.00	1,279.08	1,279.08	37,220.92	3.32
101-750-956.000	MISCELLANEOUS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		61,950.00	2,543.65	2,543.65	59,406.35	4.11
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	789.00	789.00	14,211.00	5.26
Total Dept 865 - INSURANCE		15,000.00	789.00	789.00	14,211.00	5.26
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	4,500.00	0.00	0.00	4,500.00	0.00
101-970-974.000	ELECTIONS CAPITAL IMPROVEMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	8,900.00	0.00	0.00	8,900.00	0.00
Total Dept 970 - CAPITAL IMPROVEMENTS		14,400.00	0.00	0.00	14,400.00	0.00
TOTAL EXPENDITURES		929,359.00	34,481.45	34,481.45	894,877.55	3.71
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		931,866.00	14,446.31	14,446.31	917,419.69	1.55
TOTAL EXPENDITURES		929,359.00	34,481.45	34,481.45	894,877.55	3.71
NET OF REVENUES & EXPENDITURES		2,507.00	(20,035.14)	(20,035.14)	22,542.14	799.17
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	747,963.00	0.00	0.00	747,963.00	0.00
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	104,824.00	0.00	0.00	104,824.00	0.00
Total Dept 000		852,787.00	0.00	0.00	852,787.00	0.00
TOTAL REVENUES		852,787.00	0.00	0.00	852,787.00	0.00
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	103,200.00	0.00	0.00	103,200.00	0.00
206-000-805.000	METRO FIRE CONTRACT	747,963.00	0.00	0.00	747,963.00	0.00
Total Dept 000		851,163.00	0.00	0.00	851,163.00	0.00
TOTAL EXPENDITURES		851,163.00	0.00	0.00	851,163.00	0.00

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Fund 206 - FIRE FUND:						
	TOTAL REVENUES	852,787.00	0.00	0.00	852,787.00	0.00
	TOTAL EXPENDITURES	851,163.00	0.00	0.00	851,163.00	0.00
	NET OF REVENUES & EXPENDITURES	1,624.00	0.00	0.00	1,624.00	0.00
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	48,380.00	0.00	0.00	48,380.00	0.00
207-000-671.000	MISC REVENUES	27,600.00	0.00	0.00	27,600.00	0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		84,580.00	0.00	0.00	84,580.00	0.00
TOTAL REVENUES		84,580.00	0.00	0.00	84,580.00	0.00
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	81,000.00	0.00	0.00	81,000.00	0.00
207-000-956.000	MISCELLANEOUS	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000		82,500.00	0.00	0.00	82,500.00	0.00
TOTAL EXPENDITURES		82,500.00	0.00	0.00	82,500.00	0.00
Fund 207 - POLICE PROTECTION:						
	TOTAL REVENUES	84,580.00	0.00	0.00	84,580.00	0.00
	TOTAL EXPENDITURES	82,500.00	0.00	0.00	82,500.00	0.00
	NET OF REVENUES & EXPENDITURES	2,080.00	0.00	0.00	2,080.00	0.00
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,300.00	923.00	923.00	4,377.00	17.42
Total Dept 000		5,300.00	923.00	923.00	4,377.00	17.42
TOTAL REVENUES		5,300.00	923.00	923.00	4,377.00	17.42
Expenditures						
Dept 000						
208-000-930.005	SHORELINE REDEVELOPMENT	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 000		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Fund 208 - PARK FUND:						
TOTAL REVENUES		5,300.00	923.00	923.00	4,377.00	17.42
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		1,300.00	923.00	923.00	377.00	71.00
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,400.00	0.00	0.00	3,400.00	0.00
209-000-646.000	BURIAL FEE PAYMENTS	6,000.00	200.00	200.00	5,800.00	3.33
Total Dept 000		9,400.00	200.00	200.00	9,200.00	2.13
TOTAL REVENUES		9,400.00	200.00	200.00	9,200.00	2.13
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	300.00	198.40	198.40	101.60	66.13
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
209-000-930.000	REPAIRS & MAINT	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 000		9,300.00	198.40	198.40	9,101.60	2.13
TOTAL EXPENDITURES		9,300.00	198.40	198.40	9,101.60	2.13
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		9,400.00	200.00	200.00	9,200.00	2.13
TOTAL EXPENDITURES		9,300.00	198.40	198.40	9,101.60	2.13
NET OF REVENUES & EXPENDITURES		100.00	1.60	1.60	98.40	1.60
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	10,200.00	0.00	0.00	10,200.00	0.00
212-000-665.000	INTEREST ON INVESTMENTS	4.00	0.30	0.30	3.70	7.50
Total Dept 000		10,204.00	0.30	0.30	10,203.70	0.00
TOTAL REVENUES		10,204.00	0.30	0.30	10,203.70	0.00
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		8,600.00	0.00	0.00	8,600.00	0.00

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2018	MONTH 07/31/2018	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 212 - LIQUOR FUND						
Expenditures						
TOTAL EXPENDITURES		8,600.00	0.00	0.00	8,600.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		10,204.00	0.30	0.30	10,203.70	0.00
TOTAL EXPENDITURES		8,600.00	0.00	0.00	8,600.00	0.00
NET OF REVENUES & EXPENDITURES		1,604.00	0.30	0.30	1,603.70	0.02
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	234,646.00	0.00	0.00	234,646.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	550.00	123.10	123.10	426.90	22.38
225-000-671.000	MISC REVENUES	175,000.00	0.00	0.00	175,000.00	0.00
Total Dept 000		410,196.00	123.10	123.10	410,072.90	0.03
TOTAL REVENUES		410,196.00	123.10	123.10	410,072.90	0.03
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,000.00	7,500.00	7,500.00	22,500.00	25.00
225-000-941.000	PDR PYMT TO LANDOWNERS	250,000.00	0.00	0.00	250,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 000		289,500.00	7,500.00	7,500.00	282,000.00	2.59
TOTAL EXPENDITURES		289,500.00	7,500.00	7,500.00	282,000.00	2.59
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		410,196.00	123.10	123.10	410,072.90	0.03
TOTAL EXPENDITURES		289,500.00	7,500.00	7,500.00	282,000.00	2.59
NET OF REVENUES & EXPENDITURES		120,696.00	(7,376.90)	(7,376.90)	128,072.90	6.11
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	0.22	0.22	(0.22)	100.00
Total Dept 000		0.00	0.22	0.22	(0.22)	100.00
TOTAL REVENUES		0.00	0.22	0.22	(0.22)	100.00
Fund 296 - SHORELINE PPRESERVATION:						

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 296 - SHORELINE PPRESERVATION						
TOTAL REVENUES		0.00	0.22	0.22	(0.22)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.22	0.22	(0.22)	100.00
Fund 402 - BAYSIDE PARK CAPITAL FUND						
Revenues						
Dept 000						
402-000-600.000	CONTRIBUTIONS FROM RESIDENTS	6,000.00	0.00	0.00	6,000.00	0.00
402-000-602.002	TRUST FUND DEVELOPMENT GRANT-MDNR	300,000.00	0.00	0.00	300,000.00	0.00
402-000-671.000	MISC REVENUES	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 000		406,000.00	0.00	0.00	406,000.00	0.00
TOTAL REVENUES		406,000.00	0.00	0.00	406,000.00	0.00
Expenditures						
Dept 000						
402-000-803.000	PLANNER SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
402-000-803.003	ENGINEERING SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
402-000-930.002	PARKS & RECREATION EXPENDITURE	450,000.00	709.00	709.00	449,291.00	0.16
402-000-999.000	TRANSFER TO OTHER FUNDS	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000		540,000.00	709.00	709.00	539,291.00	0.13
TOTAL EXPENDITURES		540,000.00	709.00	709.00	539,291.00	0.13
Fund 402 - BAYSIDE PARK CAPITAL FUND:						
TOTAL REVENUES		406,000.00	0.00	0.00	406,000.00	0.00
TOTAL EXPENDITURES		540,000.00	709.00	709.00	539,291.00	0.13
NET OF REVENUES & EXPENDITURES		(134,000.00)	(709.00)	(709.00)	(133,291.00)	0.53
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	890,500.00	75,818.68	75,818.68	814,681.32	8.51
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	22,580.00	0.00	0.00	22,580.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,500.00	313.25	313.25	2,186.75	12.53
Total Dept 000		918,080.00	76,131.93	76,131.93	841,948.07	8.29
TOTAL REVENUES		918,080.00	76,131.93	76,131.93	841,948.07	8.29
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	30,000.00	0.00	0.00	30,000.00	0.00
590-000-956.001	OPERATING & MAINT EXP	450,200.00	25,386.81	25,386.81	424,813.19	5.64
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	48.17	48.17	1,151.83	4.01

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - ACME RELIEF SEWER						
Expenditures						
590-000-995.001	INTEREST on BONDS	21,052.00	0.00	0.00	21,052.00	0.00
590-000-995.002	PRINCIPAL ON JOINT VENTURE	94,882.00	0.00	0.00	94,882.00	0.00
Total Dept 000		601,334.00	25,434.98	25,434.98	575,899.02	4.23
TOTAL EXPENDITURES		601,334.00	25,434.98	25,434.98	575,899.02	4.23
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		918,080.00	76,131.93	76,131.93	841,948.07	8.29
TOTAL EXPENDITURES		601,334.00	25,434.98	25,434.98	575,899.02	4.23
NET OF REVENUES & EXPENDITURES		316,746.00	50,696.95	50,696.95	266,049.05	16.01
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	15,500.00	1,167.01	1,167.01	14,332.99	7.53
Total Dept 550 - HOPE VILLAGE- WATER		15,500.00	1,167.01	1,167.01	14,332.99	7.53
TOTAL REVENUES		15,500.00	1,167.01	1,167.01	14,332.99	7.53
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	15,200.00	801.01	801.01	14,398.99	5.27
Total Dept 550 - HOPE VILLAGE- WATER		15,200.00	801.01	801.01	14,398.99	5.27
TOTAL EXPENDITURES		15,200.00	801.01	801.01	14,398.99	5.27
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		15,500.00	1,167.01	1,167.01	14,332.99	7.53
TOTAL EXPENDITURES		15,200.00	801.01	801.01	14,398.99	5.27
NET OF REVENUES & EXPENDITURES		300.00	366.00	366.00	(66.00)	122.00
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS & OVERPAYMENTS	0.00	(0.05)	(0.05)	0.05	100.00
Total Dept 000		0.00	(0.05)	(0.05)	0.05	100.00
TOTAL EXPENDITURES		0.00	(0.05)	(0.05)	0.05	100.00

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION						
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(0.05)	(0.05)	0.05	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.05	0.05	(0.05)	100.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-671.000	MISC REVENUES	5,000.00	0.00	0.00	5,000.00	0.00
811-000-672.000	ASSESSMENTS CURRENT	68,000.00	0.00	0.00	68,000.00	0.00
811-000-672.020	PREPAID ASSESSMENTS	4,000.00	3,805.75	3,805.75	194.25	95.14
Total Dept 000		77,000.00	3,805.75	3,805.75	73,194.25	4.94
TOTAL REVENUES		77,000.00	3,805.75	3,805.75	73,194.25	4.94
Expenditures						
Dept 000						
811-000-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
811-000-995.001	INTEREST on BONDS	11,700.00	0.00	0.00	11,700.00	0.00
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	0.00	0.00	55,000.00	0.00
Total Dept 000		67,200.00	0.00	0.00	67,200.00	0.00
TOTAL EXPENDITURES		67,200.00	0.00	0.00	67,200.00	0.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		77,000.00	3,805.75	3,805.75	73,194.25	4.94
TOTAL EXPENDITURES		67,200.00	0.00	0.00	67,200.00	0.00
NET OF REVENUES & EXPENDITURES		9,800.00	3,805.75	3,805.75	5,994.25	38.83
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		3,720,913.00	96,797.62	96,797.62	3,624,115.38	2.60
TOTAL EXPENDITURES - ALL FUNDS		3,398,156.00	69,124.79	69,124.79	3,329,031.21	2.03
NET OF REVENUES & EXPENDITURES		322,757.00	27,672.83	27,672.83	295,084.17	8.57

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	603,040.87	554,230.30
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	298,301.33	298,352.00
101-000-005.000	1886-HIGH YIELD	157,248.94	157,268.98
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	49,346.27	49,346.27
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	121,357.88	121,357.88
101-000-084.402	DUE FROM 402 CAPITAL IMPROVEMENT	185,000.00	185,000.00
101-000-084.703	DUE FROM CURRENT TAX FUND	(337.25)	(337.25)
Total Assets		1,414,158.04	1,365,418.18
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	14,643.32	192.50
101-000-231.200	OTHER PAYROLL DEDUCTIONS	653.89	612.88
101-000-339.000	DEFERRED REVENUE	49,346.27	49,346.27
Total Liabilities		78,856.37	50,151.65
*** Fund Balance ***			
101-000-378.000	PA48 METRO FUND-RESTRICTED	94.00	94.00
101-000-378.001	PUBLIC BROADCAST EQUIP FUND-RESTRICTED	6,864.00	6,864.00
101-000-382.000	SELF FUND ACCTS (PAYABLE 6 MONTHS)-COM	388,125.00	388,125.00
101-000-382.003	SEPTAGE PLANT BOND BUYOUT-COMMITTED	7,776.12	7,776.12
101-000-382.004	TOWNSHIP HALL/COMMUNITY CTR-COMMITTED	30,000.00	30,000.00
101-000-382.005	GTTC ENGINEER PROJECT MNGT-COMMITTED	32,000.00	32,000.00
101-000-390.000	Fund Balance	835,853.82	835,853.82
Total Fund Balance		1,300,712.94	1,300,712.94
Beginning Fund Balance - 17-18			1,300,712.94
Net of Revenues VS Expenditures - 17-18			34,588.73
*17-18 End FB/18-19 Beg FB		1,335,301.67	
Net of Revenues VS Expenditures - Current Year			(20,035.14)
Ending Fund Balance			1,315,266.53
Total Liabilities And Fund Balance			1,365,418.18

* Year Not Closed

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	63,120.26	63,120.26
Total Assets		63,120.26	63,120.26
*** Liabilities ***			
206-000-202.000	ACCOUNTS PAYABLE	7,433.60	7,433.60
Total Liabilities		7,433.60	7,433.60
*** Fund Balance ***			
206-000-390.000	Fund Balance	58,715.08	58,715.08
Total Fund Balance		58,715.08	58,715.08
Beginning Fund Balance - 17-18			58,715.08
Net of Revenues VS Expenditures - 17-18			(3,028.42)
*17-18 End FB/18-19 Beg FB		55,686.66	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			55,686.66
Total Liabilities And Fund Balance			63,120.26

* Year Not Closed

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BALANCE SHEET FOR ACME TOWNSHIP
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Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	81,995.46	81,995.46
Total Assets		81,995.46	81,995.46
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	90,910.03	90,910.03
Total Fund Balance		90,910.03	90,910.03
Beginning Fund Balance - 17-18			90,910.03
Net of Revenues VS Expenditures - 17-18			(8,914.57)
*17-18 End FB/18-19 Beg FB		81,995.46	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			81,995.46
Total Liabilities And Fund Balance			81,995.46

* Year Not Closed

Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	15,416.06	16,339.06
Total Assets		15,416.06	16,339.06
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
208-000-390.000	Fund Balance	860.46	860.46
Total Fund Balance		860.46	860.46
Beginning Fund Balance - 17-18			860.46
Net of Revenues VS Expenditures - 17-18			14,555.60
*17-18 End FB/18-19 Beg FB		15,416.06	
Net of Revenues VS Expenditures - Current Year			923.00
Ending Fund Balance			16,339.06
Total Liabilities And Fund Balance			16,339.06

* Year Not Closed

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BALANCE SHEET FOR ACME TOWNSHIP
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Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	14,073.65	14,273.65
Total Assets		14,073.65	14,273.65
*** Liabilities ***			
Total Liabilities		(198.40)	0.00
*** Fund Balance ***			
209-000-390.000	Fund Balance	10,935.79	10,935.79
Total Fund Balance		10,935.79	10,935.79
Beginning Fund Balance - 17-18			10,935.79
Net of Revenues VS Expenditures - 17-18			3,336.26
*17-18 End FB/18-19 Beg FB		14,272.05	
Net of Revenues VS Expenditures - Current Year			1.60
Ending Fund Balance			14,273.65
Total Liabilities And Fund Balance			14,273.65

* Year Not Closed

Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	2,637.40	2,637.40
212-000-004.000	0650-MONEY MARKET	6,998.25	6,998.55
Total Assets		9,635.65	9,635.95
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	8,117.62	8,117.62
Total Fund Balance		8,117.62	8,117.62
Beginning Fund Balance - 17-18			8,117.62
Net of Revenues VS Expenditures - 17-18			1,518.03
*17-18 End FB/18-19 Beg FB		9,635.65	
Net of Revenues VS Expenditures - Current Year			0.30
Ending Fund Balance			9,635.95
Total Liabilities And Fund Balance			9,635.95

* Year Not Closed

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BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 07/31/2018

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Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	780,315.31	772,938.19
225-000-004.000	4319-MONEY MARKET	5,205.55	5,205.77
Total Assets		785,520.86	778,143.96
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	588,956.34	588,956.34
Total Fund Balance		588,956.34	588,956.34
Beginning Fund Balance - 17-18			588,956.34
Net of Revenues VS Expenditures - 17-18			196,564.52
*17-18 End FB/18-19 Beg FB		785,520.86	
Net of Revenues VS Expenditures - Current Year			(7,376.90)
Ending Fund Balance			778,143.96
Total Liabilities And Fund Balance			778,143.96

* Year Not Closed

Fund 296 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
296-000-001.000	CASH-CHECKING	1,381.93	1,382.15
Total Assets		1,381.93	1,382.15
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
296-000-390.000	Fund Balance	1,379.30	1,379.30
Total Fund Balance		1,379.30	1,379.30
Beginning Fund Balance - 17-18			1,379.30
Net of Revenues VS Expenditures - 17-18			2.63
*17-18 End FB/18-19 Beg FB		1,381.93	
Net of Revenues VS Expenditures - Current Year			0.22
Ending Fund Balance			1,382.15
Total Liabilities And Fund Balance			1,382.15

* Year Not Closed

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BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 07/31/2018

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Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
	Total Assets	0.00	0.00
*** Liabilities ***			
	Total Liabilities	0.00	0.00
*** Fund Balance ***			
401-000-390.000	Fund Balance	682.45	682.45
	Total Fund Balance	682.45	682.45
	Beginning Fund Balance - 17-18		682.45
	Net of Revenues VS Expenditures - 17-18		(682.45)
	*17-18 End FB/18-19 Beg FB	0.00	
	Net of Revenues VS Expenditures - Current Year		0.00
	Ending Fund Balance		0.00
	Total Liabilities And Fund Balance		0.00

* Year Not Closed

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BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 07/31/2018

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Fund 402 BAYSIDE PARK CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
402-000-001.000	CASH-CHECKING	462,160.25	317,239.58
Total Assets		462,160.25	317,239.58
*** Liabilities ***			
402-000-214.101	DUE TO GENERAL FUND	185,000.00	185,000.00
Total Liabilities		329,211.67	185,000.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 17-18			0.00
Net of Revenues VS Expenditures - 17-18			132,948.58
*17-18 End FB/18-19 Beg FB		132,948.58	
Net of Revenues VS Expenditures - Current Year			(709.00)
Ending Fund Balance			132,239.58
Total Liabilities And Fund Balance			317,239.58

* Year Not Closed

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	1,820,875.22	1,861,908.10
590-000-004.000	0651-MONEY MARKET	197,362.10	197,387.17
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(93,988.24)	(93,988.24)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(71,095.00)	(71,095.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,876,837.24)	(5,876,837.24)
590-000-158.000	CONSTRUCTION IN PROGRESS	1,063,541.03	1,063,541.03
Total Assets		9,298,813.94	9,339,871.89
*** Liabilities ***			
590-000-202.000	ACCOUNTS PAYABLE	9,939.00	300.00
590-000-250.000	BONDS PAYABLE LONG TERM	429,846.00	429,846.00
590-000-250.001	ACCR.INTEREST ON BONDS	3,021.00	3,021.00
590-000-250.100	Current portion of Bonds	97,160.00	97,160.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	36,908.00	36,908.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	5,180.00	5,180.00
Total Liabilities		582,054.00	572,415.00
*** Fund Balance ***			
590-000-382.000	SELF FUND ACCTS (PAYABLE 6 MONTHS)-COM	370,210.00	370,210.00
590-000-382.001	REPLACEMENT	246,807.00	246,807.00
590-000-382.002	IMPROVEMENT	509,150.00	509,150.00
590-000-390.000	Fund Balance	7,278,645.53	7,278,645.53
Total Fund Balance		8,404,812.53	8,404,812.53
Beginning Fund Balance - 17-18			8,404,812.53
Net of Revenues VS Expenditures - 17-18			311,947.41
*17-18 End FB/18-19 Beg FB		8,716,759.94	
Net of Revenues VS Expenditures - Current Year			50,696.95
Ending Fund Balance			8,767,456.89
Total Liabilities And Fund Balance			9,339,871.89

* Year Not Closed

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BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 07/31/2018

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Fund 591 WATER FUND- HOPE VILLAGE

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
591-000-001.000	CASH-CHECKING	334.97	700.97
Total Assets		334.97	700.97
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 17-18			0.00
Net of Revenues VS Expenditures - 17-18			334.97
*17-18 End FB/18-19 Beg FB		334.97	
Net of Revenues VS Expenditures - Current Year			366.00
Ending Fund Balance			700.97
Total Liabilities And Fund Balance			700.97

* Year Not Closed

Fund 701 TRUST AND AGENCY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001.000	CASH-CHECKING	5,600.00	5,600.00
Total Assets		5,600.00	5,600.00
*** Liabilities ***			
701-400-282.423	POW/WINDWARD RIDGE	5,600.00	5,600.00
Total Liabilities		5,600.00	5,600.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 17-18			0.00
Net of Revenues VS Expenditures - 17-18			0.00
*17-18 End FB/18-19 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			5,600.00

* Year Not Closed

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BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 07/31/2018

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Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	25,410.23	712,417.75
Total Assets		25,410.23	712,417.75
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	181.03	181.03
703-000-273.000	UNDISTRIBUTED TAX	25,235.65	712,243.12
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	0.92	0.92
Total Liabilities		25,417.60	712,425.07
*** Fund Balance ***			
703-000-390.000	Fund Balance	(3.00)	(3.00)
Total Fund Balance		(3.00)	(3.00)
Beginning Fund Balance - 17-18			(3.00)
Net of Revenues VS Expenditures - 17-18			(4.37)
*17-18 End FB/18-19 Beg FB		(7.37)	
Net of Revenues VS Expenditures - Current Year			0.05
Ending Fund Balance			(7.32)
Total Liabilities And Fund Balance			712,417.75

* Year Not Closed

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BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 07/31/2018

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Fund 811 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
811-000-001.000	CASH-CHECKING	319,612.26	323,418.01
811-000-045.000	RECEIVABLE-CURRENT	695,882.25	695,882.25
Total Assets		1,015,494.51	1,019,300.26
*** Liabilities ***			
811-000-339.000	DEFERRED REVENUE	695,882.25	695,882.25
Total Liabilities		695,882.25	695,882.25
*** Fund Balance ***			
811-000-390.000	Fund Balance	302,842.80	302,842.80
Total Fund Balance		302,842.80	302,842.80
Beginning Fund Balance - 17-18			302,842.80
Net of Revenues VS Expenditures - 17-18			16,769.46
*17-18 End FB/18-19 Beg FB		319,612.26	
Net of Revenues VS Expenditures - Current Year			3,805.75
Ending Fund Balance			323,418.01
Total Liabilities And Fund Balance			1,019,300.26

* Year Not Closed

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 07/01/2018 AND 07/31/2018; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND No

Run # or

Trip #

TripDate

Veh/Unit

Time

Call Type

Customer Name

PickUp Location

DropOff Location

NORTH FLIGHT INC

Dispatched

10504	7/1/2018	NF 17: NF 17	12:32:04	Prehospital		4270 HAMPSHIRE DR	4270 HAMPSHIRE DR
10517	7/1/2018	NF 8: NF 8	18:04:23	Prehospital		SHORES BEACH & TO THE WEST IN THE WATER	MUNSON MEDICAL CENTER ER
10520	7/1/2018	NF 11: NF 11	18:04:23	Prehospital	CANCEL, PREHOSPITAL	SHORES BEACH & TO THE WEST IN THE WATER	
10548	7/2/2018	NF 8: NF 8	08:22:29	Prehospital		4058 EVELYN ST	MUNSON MEDICAL CENTER ER
10550	7/2/2018	NF 11: NF 11	08:37:38	Prehospital		FLINTFIELDS EVENT PARK	MUNSON MEDICAL CENTER ER
10597	7/2/2018	NF 8: NF 8	18:08:52	Prehospital		4127 HUNTINGTON DR	MUNSON MEDICAL CENTER ER
10609	7/2/2018	NF 8: NF 8	21:20:16	Prehospital		3936 BUNKER HILL RD	MUNSON MEDICAL CENTER ER
10627	7/3/2018	NF 8: NF 8	08:58:34	Prehospital		7454 BENNETT RD	MUNSON MEDICAL CENTER ER
10662	7/3/2018	NF 8: NF 8	20:39:11	Community Benefit		FIRE, STANDBYGRAND TRAVERSE RESORT	
10799	7/6/2018	NF 9: NF 9	04:07:40	Prehospital		10141 KAY RAY RD	MUNSON MEDICAL CENTER ER
10800	7/6/2018	NF 8: NF 8	07:43:05	Prehospital		4820 5 MILE RD	
10985	7/7/2018	NF 8: NF 8	11:38:09	Prehospital		SAMARITAS SR CARE - ACME	MUNSON MEDICAL CENTER ER
11034	7/8/2018	NF 8: NF 8	10:05:46	Prehospital		4316 W TIMBERWOOD DR	MUNSON MEDICAL CENTER ER
11057	7/8/2018	NF 3: NF 3	23:35:23	Prehospital		4263 BAYWOOD DR	MUNSON MEDICAL CENTER ER
11108	7/9/2018	NF 8: NF 8	13:24:49	Community Benefit		FIRE, STANDBY8192 TURNBERRY CIR	
11139	7/9/2018	NF 8: NF 8	21:36:42	Prehospital		3640 HOLIDAY RD	MUNSON MEDICAL CENTER ER
11149	7/10/2018	NF 9: NF 9	02:45:06	Prehospital		WATERS EDGE ASSISTED LIVING	WATERS EDGE ASSISTED LIVING
11164	7/10/2018	NF 8: NF 8	10:14:13	Prehospital		10141 KAY RAY RD	MUNSON MEDICAL CENTER ER
11170	7/10/2018	NF 15: NF 15	11:01:05	Prehospital		1566 N US HIGHWAY 31 N 115	MUNSON MEDICAL CENTER ER
11208	7/11/2018	NF 9: NF 9	05:14:15	Prehospital	<Unknown>	4900 OLD M 72	
11268	7/12/2018	NF 5: NF 5	09:09:50	Prehospital		4110 ROBIN HOOD LANE	MUNSON MEDICAL CENTER ER
11355	7/13/2018	NF 8: NF 8	13:16:10	Prehospital	CANCEL, PREHOSPITAL	DOCK RD & US HIGHWAY 31 N	
11425	7/14/2018	NF 8: NF 8	08:06:37	Prehospital	<Unknown>	GRAND TRAVERSE RESORT	
11432	7/14/2018	NF 8: NF 8	10:38:17	Prehospital		GRAND TRAVERSE RESORT ROOM 1060	MUNSON MEDICAL CENTER ER
11485	7/15/2018	NF 8: NF 8	14:32:40	Prehospital		5255 ARROWHEAD CIR	MUNSON MEDICAL CENTER ER
11642	7/16/2018	NF 5: NF 5	23:45:19	Prehospital	<Unknown>	MI-72 & BATES RD	
11682	7/17/2018	NF 8: NF 8	13:28:47	Prehospital		GRAND TRAVERSE RESORT pda at the entrance	
11728	7/17/2018	NF 8: NF 8	20:39:34	Prehospital	<Unknown>	4341 M 72 E	
11796	7/18/2018	NF 8: NF 8	13:47:21	Prehospital		6170 US HIGHWAY 31 N	
11815	7/18/2018	NF 9: NF 9	22:18:04	Prehospital		ACME TERRACE AFC	MUNSON MEDICAL CENTER ER
11818	7/19/2018	NF 9: NF 9	02:48:24	Prehospital		WATERS EDGE ASSISTED LIVING 306	4612 US HIGHWAY 31 N
11889	7/20/2018	NF 8: NF 8	09:54:48	Prehospital		3947 BAY VALLEY DR	MUNSON MEDICAL CENTER ER
11902	7/20/2018	NF 8: NF 8	13:41:44	Prehospital		FLINTFIELDS EVENT PARK	MUNSON MEDICAL CENTER ER
11906	7/20/2018	NF 8: NF 8	15:31:33	Prehospital		WATERS EDGE ASSISTED LIVING	MUNSON MEDICAL CENTER ER

* Shaded records indicate that trip has been cancelled

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Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 07/01/2018 AND 07/31/2018; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND No

Run # or

Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
11941	7/21/2018	NF 8: NF 8	07:54:48	Prehospital		SAMARITAS SR CARE - ACME 1110	MUNSON MEDICAL CENTER ER

NORTH FLIGHT INC (cont.)

Dispatched (cont.)

11967	7/21/2018	NF 8: NF 8	16:43:29	Prehospital		4867 DAVID DR	MUNSON MEDICAL CENTER ER
11981	7/21/2018	NF 8: NF 8	21:48:04	Prehospital		ACME TERRACE AFC	MUNSON MEDICAL CENTER ER
11988	7/22/2018	NF 9: NF 9	02:43:54	Prehospital		7769 CLEARWATER DRIVE	MUNSON MEDICAL CENTER ER
12015	7/22/2018	NF 8: NF 8	17:43:28	Prehospital		US HIGHWAY 31 N & 5 MILE RD	MUNSON MEDICAL CENTER ER
12016	7/22/2018	NF 5: NF 5	17:43:28	Prehospital		US HIGHWAY 31 N & 5 MILE RD	MUNSON MEDICAL CENTER ER
12019	7/22/2018	NF 9: NF 9	17:43:28	Prehospital		US HIGHWAY 31 N & 5 MILE RD	MUNSON MEDICAL CENTER ER
12022	7/22/2018	NF 5: NF 5	17:43:28	Prehospital		US HIGHWAY 31 N & 5 MILE RD	MUNSON MEDICAL CENTER ER
12060	7/23/2018	NF 8: NF 8	11:45:52	Prehospital		GRAND TRAVERSE RESORT employee lounge	MUNSON MEDICAL CENTER ER
12211	7/25/2018	NF 15: NF 15	14:13:04	Prehospital		2890 HOLIDAY RD	MUNSON MEDICAL CENTER ER
12254	7/26/2018	NF 15: NF 15	19:27:48	Prehospital		4353 WOLVERINE DR	MUNSON MEDICAL CENTER ER
12298	7/27/2018	NF 8: NF 8	14:03:48	Prehospital		6036 BRACKETT RD	
12301	7/27/2018	NF 8: NF 8	15:00:53	Community Benefit		FIRE, STANDBY2345 US-31 N CHERRY TREE INN	
12308	7/27/2018	NF 8: NF 8	16:47:29	Prehospital	<Unknown>	US HIGHWAY 31 N & 5 MILE RD 100 YARDS OFF SHORE	
12341	7/28/2018	NF 8: NF 8	11:31:11	Prehospital		GRAND TRAVERSE RESORT	
12421	7/29/2018	NF 8: NF 8	17:48:09	Prehospital		8160 US HIGHWAY 31 N	
12445	7/30/2018	NF 8: NF 8	08:33:46	Prehospital		4110 5 MILE RD	MUNSON MEDICAL CENTER ER
12479	7/30/2018	NF 11: NF 11	11:58:35	Prehospital		SAMARITAS SR CARE - ACME 206	MUNSON MEDICAL CENTER ER
12489	7/30/2018	NF 11: NF 11	13:11:45	Community Benefit		<Unknown>GRAND TRAVERSE RESORT Valleyview Condos Fire Alarm	
12491	7/30/2018	NF 11: NF 11	13:41:47	Prehospital		7377 US HIGHWAY 31 N music house	MUNSON MEDICAL CENTER ER

Total Calls Dispatched: 54

Total Transports: 37

NORTH FLIGHT INC (cont.)

Not Dispatched

0039-A	7/22/2018		17:43:28	Prehospital	<Unknown>	US HIGHWAY 31 N & 5 MILE RD	MUNSON MEDICAL CENTER ER
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Total Calls Not Dispatched: 1

Total Transports: 0

Total Calls for NORTH FLIGHT INC: 55

Total Transports: 37

* Shaded records indicate that trip has been cancelled

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**ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
August 13th, 2018 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: K. Wentzloff (Chair), B. Balentine, D. Rosa, M. Timmins (Secretary), D. VanHouten, D. White

Members excused: S. Feringa

Staff present: S. Winter, Planning & Zoning Administrator, V. Donn, Recording Secretary

- A. LIMITED PUBLIC COMMENT:** Limited Public Comment opened at 7:02 pm
Brian Kelley, 4893 Ridgecrest, stated his concerns on the survey for the Master Plan and felt it should be handled without bias (written comments submitted).

Limited Public Comment Closed at 7:05 pm

B. APPROVAL OF AGENDA:

Motion by Timmins to approve agenda as presented with addition under G. CORRESPONDENCE, 5. Traverse City to Charlevoix Trail, Acme to Elk Rapids Public Open House on Wednesday, August 22 supported by Balentine. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. SPECIAL PRESENTATIONS: None

E. CONSENT CALENDAR:

- a. Township Board Special Meeting Minutes 06/21/18
 - b. Township Board Meeting Draft Minutes 07/10/18
 - c. Township Board Special Meeting Draft Minutes 07/26/18
 - d. Parks and Trails Committee Meeting Minutes 06/15/18
 - e. Parks and Trails Committee Meeting Draft Minutes 07/20/18
- 2. ACTION:**
- a. Adopt Planning Commission Meeting Draft Minutes 06/11/18

Motion by Timmins to approve CONSENT CALENDAR as presented, supported by Balentine. Motion carried unanimously.

F. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

G. CORRESPONDENCE:

- 1. Collaborative Master Plan Update – Village of Elk Rapids & Elk Rapids Township**
Letter sent to notify Acme Township Planning Commission to submit any comments on the proposed master plan to the Village of Elk Rapids Planning Commission and the Elk Rapids Township Planning Commission within 42 days of the receipt of the letter.
- 2. Northwest Michigan Housing Summit 2018 – Networks Northwest**
Wentzloff informed the 2018 Northwest Michigan Housing Summit will be at the Hagerty Conference Center on October 22 if any of the planning commission would like to attend.
- 3. Public Notice, 6215 Plum Drive – Michigan Department of Environmental Quality (MDEQ)**
- 4. Response to MDEQ Public Notice – The Watershed Center Grand Traverse Bay**

5. Traverse City to Charlevoix Trail Flyer

There will be an Acme to Elk Rapids Public Open House on Wednesday, August 22 from 5:30 – 7:00 pm at the Elk Rapids Harbor Pavilion.

H. PUBLIC HEARINGS: None

I. NEW BUSINESS:

1. Community Master Plan and Parks Master Plan Updates: Wentzloff stated on July 31 and August 7, there were staff meetings to coordinate the process on how to formalize updating the Acme Township Community Master Plan and Acme Township Parks Master Plan.

Winter informed the last update was in 2014 and is a process that occurs around every five years after the adoption of the plans. The goal is to update the two plans concurrently and have them adopted by February 2019. The State of Michigan recently announced to be eligible for state recreation grants, recreational (parks) master plans and updates need to be adopted and posted on their website by the February deadline date. There have been numerous changes in the township since the last plans were adopted. The Planning Commission needs to revise the updates and develop a survey to gather input from the public on their desired future for the township and its recreational assets.

The commission discussed the survey and did a comparison from the previous one using questions that still apply from the community's last input. Items were removed that were no longer relevant and new current questions were added.

The next step is to send the draft to the Parks and Trails Committee's Friday meeting, then to Beckett & Raeder to put in a single survey to collect data for both plan updates. Upon completion it will be announced to the township that it is available for their input either by completing a paper form available at the Acme Township Hall or electronically on the township's website. The entire process needs to be completed by early December to have the plans for the February deadline.

2. **Election of Officers**

Wentzloff opened nominations for election of officers. Balentine nominated Wentzloff for Chair. Wentzloff accepted. Motion carried unanimously. Timmins nominated Feringa for Vice Chair. Feringa was on excused absent to accept his nomination. Motion carried unanimously. Balentine nominated Timmins for Secretary. Timmins accepted. Motion carried unanimously.

J. OLD BUSINESS: None

K. PUBLIC COMMENT & OTHER PC BUSINESS

Public Comment open at 8:27 pm

Brian Kelley voiced his concerns that the quantity of returns will not be enough to form an overall input from the community and of duplications made by the same person repeatedly filing out the form. He suggested entering their address to the survey to see if there are any duplicates.

Gary Bruce, 4130 Windward Way, questioned what comes from the survey. Wentzloff informed the results are the sediments of what the township residents would want and are incorporated into the updated Master Plan.

Public Comment closed at 8:33 pm

1. Zoning Administrator Report – Shawn Winter:

Winter Reported land permits are down most likely due to the unavailability of contractors and developers.

The Township Board has approved the Zoning Ordinance Amendment 046 – Solar Energy Farms at their July 10 meeting, and was effective on July 26.

He pointed out two recent articles in the Traverse City Ticker and TC Business News that covered the planned conversion of the Kmart building into an office space, research and development facility for Inphastos. They are a company that plans to develop a system of constructing panelized walls for residential buildings using technology and robotics within a controlled environment. The article from TC Business News, which includes the excerpt from the Traverse City Ticker has been included in the packet for reference.

Although the office component of their plan is a use allowed by right in the district, the research and development component are not a use allowed by right or through a special use permit. It is possible through a Planned Development approval that the township could allow such a use if the full development of the property meets the intent and purpose of the district and satisfy other township goals and objectives with the standards of the Planned Development Ordinance. Winter informed the last he heard they were planning to apply for a PD and hire a land planner. They anticipate coming before the planning commission for the pre-qualification process at the September meeting. Concurrently, they intend to apply for a land use permit to begin building out the office component in the building, which is allowed by right so that their staff may begin working. They are allowed to move forward with this plan, however, they will assume the risk that the investment made to do so does not guarantee approval of their PD application. That application will be reviewed on its own merit as it relates to township standards for approval. Winter expressed this to their land planner and will reiterate it to the applicant should they submit an application for a land use permit.

Dan Kelly is moving forward with the engineering of his approved Planned Development for the Williamsburg Banquet and Event Center, the former Stained Glass Factory, and Catering by Kelly's properties. The township met with his engineer at the end of July to discuss sewer designs.

LochenHeath has submitted an application for a minor amendment to an existing special use permit to construct seven (7) golf course cottages near the Member's Pavilion for use as lodging accommodations for out of town guests to the course. Their application had a few outstanding items and therefore has been moved to the September agenda. A key issue at hand is determining the available well capacity and centralized drain field capacity to see that the proposed development can be accommodated.

The Traverse Bay RV Resort received a major amendment to their existing special use permit for Phase III-A that allowed the expansion for the twelve (12) park models on the north end of the property. Winter had preliminary talks with the property owner and his engineer about another amendment to allow twelve (12) more sites on the west side of the new storm water pond.

Short-Term Rentals continue to be an issue in the township, there is due process that has to be followed Letters have been sent to the property owners to inform them of the prohibition in the residential districts and in some cases official notices of violation for a first offense warning have been sent via certified mail.

2. Planning Consultant Report – John Iacoangeli: No report

3. Township Board Report – Doug White: No report

4. Parks & Trails Committee Report – Marcie Timmins: No report

ADJOURN: Motion to adjourn by Timmins, supported by Balentine. Meeting adjourned at 8:45



**ACME TOWNSHIP ZONING BOARD OF APPEALS
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
August 9, 2018 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE (7:02 pm)

ROLL CALL:

Members present: Balentine, Hoxsie, LaSusa, Maitland, Kuncaitis

Members excused: none

Staff present: none

A. APPROVAL OF AGENDA:

B. INQUIRY AS TO CONFLICTS OF INTEREST: (none)

C. CORRESPONDENCE: (none)

D. PUBLIC HEARINGS:

1. ZBA 2018-02: Non-Use Variance Request for the Construction of an Accessory Building, Thomas & Carol Finch, 5311 Bunker Hill Rd
 - Kuncaitis read the public hearing notice into the record
 - Carol Finch, 5311 Bunker Hill – discussed the pole barn on the adjacent lot. The two lots were supposed to be combined in 2000, but never occurred by the Township. The property owners are willing to have the parcels combined.
 - Discussion about the site visits by various ZBA members. Noted the buildings sit way far off the road.
 - Finch confirmed the proposed building is not for kennel use, just personal storage.
 - Bill Loomis, 5385 Bunker Hill – lives next door and is not concerned.
 - Maitland – is supportive if they're willing to combine the parcels
 - Kuncaitis closed the public comment portion of the hearing.
 - **Motion by Maitland to approve the request with the fact that it meets all the basic conditions and at least one of the special conditions as required by the zoning ordinance, with the added condition that the two parcels be combined as recommended by the zoning administrator. Second by LaSusa. Motion carries unanimously.**

E. ADMINISTRATIVE ACTION

1. Approve Zoning Board of Appeals draft minutes from 06/14/18
 - Motion by LaSusa, second by Hoxsie to approve the minutes as presented. Motion carries unanimously.
2. Election of Officers
 - Kuncaitis opens the nomination for chair.
 - Maitland nominates Kuncaitis. No other nominations. ZBA unanimously approves Kuncaitis as chair.
 - Kuncaitis opens the nomination for vice chair.
 - Hoxsie nominates LaSusa. No other nominations. ZBA unanimously approves LaSusa as vice chair.

ADJOURN: (7:14 pm)

Motion by Balentine to adjourn, second by Hoxsie. Motion carries unanimously.

Draft

On Approval

ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
August 17th, 2018 8:30 a.m.

ROLL CALL:

Committee	excused	Feringa	x	Heflin	x	Heffner	x	Jenema
:		Smith	x	Timmins	x	Wentzloff		
Advisory:		Heinert		Krogulecki		Kushman		
Staff:	x	Winter						

- A. **PUBLIC COMMENT:** none
- B. **APPROVAL OF AGENDA:** Motion to approve the agenda Wentzloff, 2nd. By Timmins motion carries
- C. **INQUIRY AS TO CONFLICTS OF INTEREST:** none
- D. **CORRESPONDENCE:** From Brian Kelly, Correspondence concerning tree plantings in Bayside park.
- E. **ACTION:**
1. Approve Draft Parks & Trails Minutes 7.20.18 Motion to approve the 7/20/18 minutes. Wentzloff, 2nd. By Timmins
- F. **OLD BUSINESS:**
1. Bayside Park Updates
 - a. Landscaping Status- Landscaping is wrapping up. Concern has been raised about the quality of plantings. The landscapers partnered with students, trees were not planted in a timely manner or watered sufficiently. Also while digging irrigation lines were cut while they dug the holes for the trees. the committee discussed, will be passing the information to the board to be handled.
Heffner brought it to the attention of the committee that there were non-native flowers and trees planted. Committee discussed. Winter marked all the non-native plants on the plan. Winter will communicate the problem with Kevin.
Wentzloff suggested buying plants at the native plant sale next spring. The committee agreed.
 - b. Directional Signage - quote came back from Amore for \$4700, if the township chooses another company after bids go out, the township will owe Amore \$500 for the design cost. Before the sign package can go out to bid, the township is waiting on the State for approval they are backlogged.
 - c. Bike Racks- Were installed, but the Bella, the company hired to install the, installed

them too low in the cement. They are responsible for the bill that will come from Ace Welding, who is coming out to fix the problem with a welding extension. They are currently 21" and will be raised to 36".

- d. Completion Status -Monday the 20th. Jay is doing the first walk through with a punch list. The second walk through will be set for a later date. Fixing some problems in the pond area, as the wrong cover was used. The park will remain closed for the rest of the season to allow the lawn and plants to settle and grow. If the turf is ruined because the township is not successful in keeping people off from it, the repair will be at the townships expense and not covered by the warranty. Discussed ways to keep people out of the park.
Discussed some wash out at the south end of the first finished beach pod. Jenema will mention it to Jay to check on the walk through.
- 2. Trail Updates
 - a. Acme Connector Trail
 - i. Holiday Inn Express License Jeff Jocks has the RFP and license template. Waiting for him to get back from vacation. Holiday in agreed to a twenty year license.
 - ii. Mt. Hope – Dan Kelly RFP Document
 - b. TVC 2 CHX Trail -about 60 people total showed up for the first 2 stakeholders meetings Megan Olds is compiling the info. Next is an open house Aug. 22nd. In Elk rapids from 5;53-7;30
- 3. Park System Signage – Design Updates- committee agreed to the sign with the curved top
- 4. Art In The Park- will wait to discuss further after getting the public survey results.
- 5. Bayside Park Dedication Ceremony- moved the ceremony to May 2019 the weekend before memorial day. Winter had a call from "My local hops" asking about a local "makers day" Discussed what that is and how to incorporate that into the opening and making it an annual event. Hefflin will help lead the dedication ceremony with Shawn.
- 6. 2018 Parks & Trails Project Goals- Jenema went over what has been accomplished .

G. NEW BUSINESS:

- 1. Parks Master Plan Update – Survey Review- Discussed the Master plan process, and went over survey questions.

H. PUBLIC COMMENT Hefflin talked about volunteer trail day.

Hefflin talked with Jake O. and Steve L. from the conservancy about trails. They would like to start on wintergreen woods and saylor park at the end of September. That project should take about 4 days. Than they will move over to trails at Yuba natural area. Jake will send a flyer when dates are confirmed.

Winter let the committee know the township did not get the 2% grant. The township did get money from Meijer to put towards the playground.

Heffner asked permission to change out the day lilies planted in the park, at his expense. Jenema is taking that question to the board.

ADJOURN:

Motion to adjourn Wentzloff 2nd. Timmins

Motion carries

08/29/2018 11:08 AM
User: CATHY DYE
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 08/15/2018 - 08/31/2018
Banks: CHASE, FARM, PARKS, SEWER

Prepaid

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/15/2018	CHAS	24893	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	30.00
08/15/2018	CHAS	24894	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	174.45
08/15/2018	CHAS	24895	PETTY CASH	PASSPORT FEES	101-000-465.000	5.55
		24895		POSTAGE FOR PASSPORTS	101-000-465.001	143.21
						<hr/> 148.76
08/15/2018	CHAS	24896	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	228.53
08/15/2018	CHAS	24897	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	1,088.90
		24897		ATTORNEY SERVICES	101-410-802.002	411.10
						<hr/> 1,500.00
08/15/2018	CHAS	24898	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-TOWNSHIP BOARD	101-101-900.000	112.75
		24898		PUBLICATIONS-ELECTIONS	101-191-900.000	81.00
		24898		PUBLICATIONS-PLANNING & ZONING	101-410-900.000	240.25
						<hr/> 434.00
08/15/2018	SEWE	288	GRD TRAV COUNTY -ACCTS RECEIVAB	OPERATING & MAINT EXP	590-000-956.001	35,427.33
		288		HOCH ROAD #697 EXP	590-000-956.003	15.48
		288		OPERATING & MAINT EXP	591-550-956.001	850.83
						<hr/> 36,293.64
08/16/2018	PARK	391	ELMERS CRANE & DOZER	PARKS & RECREATION EXPENDITURE	402-000-930.002-087	180,129.42
08/20/2018	CHAS	24899	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		24899		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	61.80
		24899		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	59.14
		24899		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	71.21
		24899		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	23.97
		24899		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		24899		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	172.75
		24899		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		24899		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.53
		24899		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		24899		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		24899		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		24899		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
						<hr/> 502.25

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08/20/2018	CHAS	24900	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	141.98
08/28/2018	CHAS	24901	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,572.00
08/28/2018	CHAS	24902	CHASE CARD SERVICES	SUPPLIES & POSTAGE	101-191-726.000	147.76
		24902		EDUCATION/TRAINING/CONVENTION	101-410-958.000	685.00
						<hr/> 832.76
08/28/2018	CHAS	24903	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		24903		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	50.96
		24903		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	82.20
		24903		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	23.97
		24903		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		24903		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	172.75
		24903		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		24903		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.53
		24903		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		24903		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		24903		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		24903		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		24903		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	71.21
						<hr/> 514.47
08/28/2018	CHAS	24904	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-5827	101-265-920.000	35.84
		24904		ELECTRIC UTILITIES TOWNHALL-5875	101-265-920.000	28.83
		24904		ELECTRIC UTILITIES TOWNHALL-6042	101-265-920.000	813.17
						<hr/> 877.84
08/28/2018	CHAS	24905	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	76.89
08/28/2018	CHAS	24906	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	7,433.60
08/28/2018	CHAS	24907	GRD TRAV COUNTY TREASURERS OFF	ADMINISTRATIVE FEE 1%	101-000-447.000	122.33
08/28/2018	CHAS	24908	GREATAMERICA FINANCIAL SVCS	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	311.65
08/28/2018	CHAS	24909	NATIONWIDE EMPLOYEE BENEFITS	INSURANCE	101-101-910.000	520.70
08/28/2018	CHAS	24910	NEOFUNDS BY NEOPOST	SUPPLIES & POSTAGE	101-101-726.000	117.47
		24910		SUPPLIES & POSTAGE-ELECTIONS	101-191-726.000	209.36
		24910		SUPPLIES & POSTAGE	101-209-726.000	1.15

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		24910		SUPPLIES & POSTAGE	101-215-726.000	21.62
		24910		SUPPLIES & POSTAGE	101-253-726.000	28.94
		24910		SUPPLIES & POSTAGE	101-410-726.000	21.46
						<hr/> 400.00
08/28/2018	PARK	392	LANDSCAPE FORMS, INC	PARKS & RECREATION EXPENDITURE	402-000-930.002-087	25,505.00
TOTAL - ALL FUNDS				TOTAL OF 21 CHECKS		259,750.27

--- GL TOTALS ---

101-000-447.000	ADMINISTRATIVE FEE 1%	122.33
101-000-465.000	PASSPORT FEES	5.55
101-000-465.001	POSTAGE FOR PASSPORTS	143.21
101-101-726.000	SUPPLIES & POSTAGE	117.47
101-101-802.002	ATTORNEY SERVICES	1,088.90
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	311.65
101-101-900.000	PUBLICATIONS	112.75
101-101-910.000	INSURANCE	520.70
101-191-726.000	SUPPLIES & POSTAGE	357.12
101-191-900.000	PUBLICATIONS	81.00
101-209-726.000	SUPPLIES & POSTAGE	1.15
101-209-803.002	ASSESSING CONTRACT SERVICES	3,572.00
101-215-726.000	SUPPLIES & POSTAGE	21.62
101-253-726.000	SUPPLIES & POSTAGE	28.94
101-265-726.000	SUPPLIES & POSTAGE	174.45
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,170.94
101-265-921.000	STREET LIGHTS	800.51
101-265-923.000	SEWER TOWNSHIP HALL	30.00
101-265-930.000	REPAIRS & MAINT	141.98
101-410-726.000	SUPPLIES & POSTAGE	21.46
101-410-802.002	ATTORNEY SERVICES	411.10
101-410-900.000	PUBLICATIONS	240.25
101-410-958.000	EDUCATION/TRAINING/CONVENTION	685.00
101-750-930.000	REPAIRS & MAINT	228.53
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	7,433.60
402-000-930.002-087	PARKS & RECREATION EXPENDITURE	205,634.42
590-000-956.001	OPERATING & MAINT EXP	35,427.33
590-000-956.003	HOCH ROAD #697 EXP	15.48
591-550-956.001	OPERATING & MAINT EXP	850.83
	TOTAL	259,750.27

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INVOICE REGISTER REPORT FOR ACME TOWNSHIP
EXP CHECK RUN DATES 09/04/2018 - 09/04/2018
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

To Be
Approved

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor ACME - ACME TOWNSHIP:							
AUGUST 2018							
9037	ACME TOWNSHIP	09/04/2018	09/04/2018	167.36	167.36	Open	N
	FINCH- ZBA HEARING - STAFF REVIEW, CATHY DYE						09/04/2018
	101-410-803.006-093	STAFF REVIEW T & A		161.60			
	101-410-726.001-093	POSTAGE T & A		5.76			
	Total for vendor ACME - ACME TOWNSHIP:			167.36	167.36		
Vendor 0000001660 - BECKETT & RAEDER:							
2018672							
9031	BECKETT & RAEDER	09/04/2018	09/04/2018	314.30	314.30	Open	N
	RETAINER	CATHY DYE					09/04/2018
	101-410-803.001	PLANNING CONSULTANT		314.30			
	Total for vendor 0000001660 - BECKETT & RAEDER:			314.30	314.30		
Vendor BRICK - BRICK HOUSE INTERACTIVE:							
081418AT							
9014	BRICK HOUSE INTERACTIVE	09/04/2018	09/04/2018	120.00	120.00	Open	N
	MANDATORY SECURITY UPDATES TO WEBS CATHY DYE						09/04/2018
	101-101-804.000	SOFTWARE SUPPORT & PROCESSIN		120.00			
	Total for vendor BRICK - BRICK HOUSE INTERACTIVE:			120.00	120.00		
Vendor 0000007675 - GOSLING CZUBAK ENGR:							
80964							
9028	GOSLING CZUBAK ENGR	09/04/2018	09/04/2018	1,475.00	1,475.00	Open	N
	ENGINEERING	CATHY DYE					09/04/2018
	590-000-158.000-089	CONSTRUCTION IN PROGRESS		1,475.00			
80966							
9029	GOSLING CZUBAK ENGR	09/04/2018	09/04/2018	310.00	310.00	Open	N
	WORK ON COST SPLIT BETWEEN EAST BA CATHY DYE						09/04/2018
	590-000-803.003	ENGINEERING SERVICES		310.00			
80963							
9030	GOSLING CZUBAK ENGR	09/04/2018	09/04/2018	570.00	570.00	Open	N
	RESEARCH WATER SYSTEM, DATA COMPIL CATHY DYE						09/04/2018
	101-101-803.003	ENGINEERING SERVICES		570.00			
80974, 80984							
9038	GOSLING CZUBAK ENGR	09/04/2018	09/04/2018	1,071.25	1,071.25	Open	N
	KELLY RESORT, LOCHENVEST	CATHY DYE					09/04/2018
	101-410-803.005-077	PLANNING & CONSULTANT T & A		835.00			
	101-410-803.005-080	PLANNING & CONSULTANT T & A		236.25			
	Total for vendor 0000007675 - GOSLING CZUBAK ENGR:			3,426.25	3,426.25		

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INVOICE REGISTER REPORT FOR ACME TOWNSHIP
EXP CHECK RUN DATES 09/04/2018 - 09/04/2018
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor K & K - K & K:							
26271							
9018	K & K AIR CONDITIONER REPAIR 101-265-930.000	09/04/2018 CATHY DYE REPAIRS & MAINT	09/04/2018	306.00 306.00	306.00 306.00	Open	N 09/04/2018
Total for vendor K & K - K & K:				306.00	306.00		
Vendor NWMCOUNCIL - NETWORKS NORTHWEST:							
AUGUST 2018							
9026	NETWORKS NORTHWEST NORTHWEST MI HOUSING SUMMIT 2018- 101-410-958.000	09/04/2018 CATHY DYE EDUCATION/TRAINING/CONVENTION	09/04/2018	45.00 45.00	45.00 45.00	Open	N 09/04/2018
Total for vendor NWMCOUNCIL - NETWORKS NORTHWEST:				45.00	45.00		
Vendor NORTHWOOD - NORTHWOODS PRINTER:							
6714							
9007	NORTHWOODS PRINTER PRINTING-SAYLER PARK DAILY LAUNCH 101-750-726.000	09/04/2018 CATHY DYE SUPPLIES & POSTAGE	09/04/2018	146.97 146.97	146.97 146.97	Open	N 09/04/2018
Total for vendor NORTHWOOD - NORTHWOODS PRINTER:				146.97	146.97		
Vendor PRECISION - PRECISION PLUMBING & HEATING:							
WO-6145E							
9025	PRECISION PLUMBING & HEATING WATER LEAK IN BAYSIDE PARK 101-750-930.000	09/04/2018 CATHY DYE REPAIRS & MAINT	09/04/2018	184.00 184.00	184.00 184.00	Open	N 09/04/2018
Total for vendor PRECISION - PRECISION PLUMBING & HEATING:				184.00	184.00		
Vendor WILKINSO - ROBERT B. WILKINSON:							
AUGUST 8.13.2018							
9006	ROBERT B. WILKINSON CASKET BURIAL FOR LOEFFELBEIN 209-000-802.004	08/15/2018 CATHY DYE CONTRACTED EMPLOYEE SERVICES	08/15/2018	425.00 425.00	425.00 425.00	Open	N 09/04/2018
Total for vendor WILKINSO - ROBERT B. WILKINSON:				425.00	425.00		
Vendor FINCH - THOMAS & CAROL FINCH:							
AUGUST 2018							
9036	THOMAS & CAROL FINCH ZBA HEARING 2018-02-REFUND 101-410-956.000	09/04/2018 CATHY DYE MISCELLANEOUS	09/04/2018	30.65 30.65	30.65 30.65	Open	N 09/04/2018
Total for vendor FINCH - THOMAS & CAROL FINCH:				30.65	30.65		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

Vendor TOPLINE - TOP LINE:

10754							
9020	TOP LINE	09/04/2018	09/04/2018	5,500.00	5,500.00	Open	N
	ACME #3LIFT STATION IMPROVEMENTS	CATHY DYE					09/04/2018
	590-000-956.001	OPERATING & MAINT EXP		5,500.00			
10787							
9035	TOP LINE	09/04/2018	09/04/2018	1,375.00	1,375.00	Open	N
	ACME PUMP STATION #3 SURGE PROTECT	CATHY DYE					09/04/2018
	590-000-956.001	OPERATING & MAINT EXP		1,375.00			
	Total for vendor TOPLINE - TOP LINE:			6,875.00	6,875.00		

Vendor WYANT - WYANT COMPUTER SERVICES:

CW23547							
9017	WYANT COMPUTER SERVICES	09/04/2018	09/04/2018	1,004.74	1,004.74	Open	N
	CHARGEABLE SERVICE-NEW UNIT TO PRO	CATHY DYE					09/04/2018
	101-101-804.000	SOFTWARE SUPPORT & PROCESSIN		1,004.74			
	Total for vendor WYANT - WYANT COMPUTER SERVICES:			1,004.74	1,004.74		

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OPEN

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	16	# Due:	16	Totals:	13,045.27	13,045.27	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					13,045.27	13,045.27	

--- TOTALS BY BANK ---

CHASE	GENERAL FUND	4,385.27	
SEWER	ACME RELIEF SEWER	8,660.00	

--- TOTALS BY GL DISTRIBUTION ---

101-101-803.003	ENGINEERING SERVICES	570.00	
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	1,124.74	
101-265-930.000	REPAIRS & MAINT	306.00	
101-410-726.001-093	POSTAGE T & A	5.76	
101-410-803.001	PLANNING CONSULTANT	314.30	
101-410-803.005-077	PLANNING & CONSULTANT T & A	835.00	
101-410-803.005-080	PLANNING & CONSULTANT T & A	236.25	
101-410-803.006-093	STAFF REVIEW T & A	161.60	
101-410-956.000	MISCELLANEOUS	30.65	
101-410-958.000	EDUCATION/TRAINING/CONVENTION	45.00	
101-750-726.000	SUPPLIES & POSTAGE	146.97	
101-750-930.000	REPAIRS & MAINT	184.00	
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	425.00	
590-000-158.000-089	CONSTRUCTION IN PROGRESS	1,475.00	
590-000-803.003	ENGINEERING SERVICES	310.00	
590-000-956.001	OPERATING & MAINT EXP	6,875.00	

--- TOTALS BY FUND ---

101 - GENERAL FUND	3,960.27	3,960.27
209 - CEMETERY FUND	425.00	425.00
590 - ACME RELIEF SEWER	8,660.00	8,660.00

--- TOTALS BY DEPT/ACTIVITY ---

000 -	9,085.00	9,085.00
101 - TOWNSHIP BOARD OF TRUSTEES	1,694.74	1,694.74
265 - TOWNHALL EXPENDITURES	306.00	306.00
410 - PLANNING & ZONING EXPENDITU	1,628.56	1,628.56
750 - MAINT & PARKS EXPENDITURES	330.97	330.97



You're Invited!

Special Coastal Resiliency Training Workshops

Changes to lake levels and climate are forcing coastal communities to reevaluate how they manage land use, new development and infrastructure. These two no-cost workshops will teach local planners, planning commissioners, elected officials, municipal staff and interested citizens in **Northwest Lower Michigan** how to address these dynamic challenges and build greater resiliency in their communities.

A half-day workshop will be held on **Tuesday, October 16.**

The first half of the workshop will provide a broad overview of Coastal Dynamics, Resilience Planning, and how changes in climate are impacting communities. The second half of the workshop will be more technical, providing an overview of scenario-based planning tools and how planners and local officials can use data to inform local planning.

Introduction to Coastal Dynamics and Resiliency

Featured Presentations from:

- Harry Burkholder, Executive Director, LIAA
- Dr. Guy Meadows, Director, Great Lakes Research Center, Michigan Technological University
- Dr. Richard Norton, Professor, University of Michigan

Additional Topics:

- Resilience planning at work
- How to use scenario planning and climate futures
- Understanding and gathering coastal data
- Mapping high-risk areas and management options
- How to conduct vulnerability assessments



Tuesday, October 16, 2018

1:00 pm – 4:00 pm

**Michigan Works Building
Conference Room
1209 S. Garfield Ave, Suite C
Traverse City, MI 49686**

FREE

There's no cost to attend, but please register at:
www.resilientmichigan.org/workshops

Contact

Harry Burkholder, LIAA
burkholder@liaa.org 231-929-3696

Food and light refreshments will be provided



**Networks
Northwest**
/ Business / Technology



**Michigan
Technological
University**



TAUBMAN COLLEGE
architecture + urban planning
University of Michigan

These workshops are funded in part by the Michigan Coastal Zone Management Program, Department of Natural Resources, Office of the Great Lakes, and the National Oceanic and Atmospheric Administration, U.S. Department of Commerce, with support by Networks Northwest.



GRAND TRAVERSE METRO FIRE DEPARTMENT 2019 BUDGET TIMELINE

Below is the timeline for approving Metro's 2019 Budget:

- June 26, 2018:** Begin discussion regarding 2019 Budget
- July 16, 2018** 2019 Budget Workshop with Metro Board
- July 24, 2018** Metro's Board to approve 2019 Budget, pending Townships approval
- August, 2018:** Take Metro's 2019 Budget to Township Boards for approval
- September, 2018** Public Hearings and Final Approval by the Townships
- Sept. 25, 2018:** Final approval of Metro's 2019 Budget by the Board
- Sept. 30, 2018:** Notify GT County of Townships millage rate for Metro!



GRAND TRAVERSE METRO FIRE DEPARTMENT 2019 BUDGET ASSUMPTIONS/ISSUES

Below are assumptions/issues for the 2019 Budget:

- 1) 4.59% increase in Townships real property taxable valuations.
(at 2.35 mills, this impact is approx \$174,112 of additional revenue from Townships in 2019).
- 2) Wages and Benefits
 - * Wage adjustments for firefighters, administrative and fire inspectors
 - * Increase PT FF hourly rate by \$0.25, thus bringing PT FF/EMT starting rate to \$14.70/hour.
- 3) Purchase 3 new Utility Terrain Vehicles (UTV) out of PIF funds - \$45,000
Current UTV's are 23 years old and continue to have high maintenance costs.
- 4) Metro has budgeted \$25,000 to transfer to the Public Improvement Fund from the General Fund.
- 5) Lease payment for Engine 8 is \$99,500 per year out of the General Fund. (purchased 2013)
Final payment on this note is 12/1/2019
- 6) Metro plans to purchase a new truck in 2018 for which debt payments begin in 2019.
\$98,315 of principal and interest included in budget for next 6 years.
Metro recently received a \$200,000 interest free loan from Cherryland to help pay for truck.
- 7) Metro proposes to keep millage the same at 2.35 mills.
The millage has been 2.35 for 4 years, since 2015.
- 8) Future issues not included in budget:
 - a. New Station 8 design and construction costs
 - b. Need to purchase a new engine, heavy rescue and ladder truck within the next 7 years.
 - c. Training Tower



GRAND TRAVERSE METRO FIRE DEPARTMENT 2019 BUDGET NET TAXABLE VALUE ALLOCATION

TOTAL BUDGETED EXPENDITURES:	2019
	\$ 4,276,801
LESS: OTHER REVENUE ITEMS:	\$ 309,000
NET EXPENDITURES TO BE ALLOC.	\$ 3,967,801
TOWNSHIP ASSESSED VALUES, net	1,688,663,484

Millage rate to breakeven **2.35**
 (558)
 (reduce to get to 2.35 mills)

ALLOCATION BASED ON TAXABLE VALUE - 2.35 MILLS

	2019 BUDGETED TWP REVENUE	2018 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	757,963	722,485	35,478	4.91%
EAST BAY	1,281,408	1,219,622	61,786	5.07%
GARFIELD	1,928,987	1,852,139	76,848	4.15%
TOTAL	3,968,358	3,794,246	174,112	4.59%

	2018 TAXABLE VALUE	2017 TAXABLE VALUE	DIFFERENCE	% CHANGE
	(net of personal prop)	(net of personal prop)		
ACME	322,537,567	307,440,612	15,096,955	4.91%
% of total	19.1%	19.0%		
EAST BAY	545,280,201	518,988,002	26,292,199	5.07%
% of total	32.3%	32.1%		
GARFIELD	820,845,716	788,144,296	32,701,420	4.15%
% of total	48.6%	48.8%		
TOTAL	1,688,663,484	1,614,572,910	74,090,574	4.59%

**GTMESSA
2019 BUDGET
BY COST CENTERS**

Presented: 7/24/18



Budget to be approved by the Metro Board

GRAND TRAVERSE METRO FIRE	Actual 2017	Budget 2018	Budget 2019	Incr/ (Decr)	% Incr/ (Decr)
Fund: 206 - METRO FIRE					
TOTAL REVENUES	\$ 4,012,511	4,061,246	4,277,358	216,112	5.32%
EXPENDITURES					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	\$ 2,683,658	2,957,766	3,145,189	187,423	6.34%
Acct Class: 726 SUPPLIES	\$ 128,013	147,000	155,000	8,000	5.44%
Acct Class: 800 CONTRACTUAL SERVICES	\$ 155,396	132,355	141,555	9,200	6.95%
Acct Class: 900 OTHER SERVICES/CHARGES	\$ 587,627	543,000	560,000	17,000	3.13%
Acct Class: 970 CAPITAL OUTLAY	\$ 100,017	183,050	140,000	(43,050)	-23.52%
Acct Class: 990 DEBT SERVICE	\$ 99,456	99,457	99,857	400	0.40%
Acct Class: OTHER	\$ 50,000	60,200	35,200	(25,000)	-41.53%
TOTAL EXPENDITURES	\$ 3,804,167	4,122,828	4,276,801	153,973	3.73%
NET REVENUE/EXPENDITURES	\$ 208,344	(61,582)	557	62,139	-100.90%
Fund Balance	\$ 1,462,735	1,671,079	1,609,497		
Net Fund Balance	\$ 1,671,079	1,609,497	1,610,054		

**GTMESSA
2019 BUDGET
BY COST CENTERS**

Presented: 7/24/18



****Budget to be approved by the Metro Board****

GRAND TRAVERSE METRO FIRE	Actual 2017	Budget 2018	Budget 2019	Incr/ (Decr)	% Incr/ (Decr)
----------------------------------	------------------------	------------------------	------------------------	-------------------------	---------------------------

PUBLIC IMPROVEMENT FUND

TOTAL REVENUES	\$ 50,949	\$ 51,000	\$ 26,000	(25,000)	-49.02%
EXPENDITURES					
Acct. Class: 970 CAPITAL OUTLAY	\$ 47,732	\$ 400,000	\$ 45,000	(355,000)	-88.75%
Acct. Class: 990 DEBT SERVICE	\$ 20,831	\$ -	\$ 98,315	98,315	0.00%
Acct Class: 992 CONTINGENCY	\$ -	\$ 5,000	\$ 5,000	-	0.00%
TOTAL EXPENDITURES	\$ 68,563	\$ 405,000	\$ 148,315	(256,685)	-63.38%
EXPENDITURES OVER REVENUES	\$ (17,614)	\$ (354,000)	\$ (122,315)	231,685	-65.45%
Fund Balance	\$ 402,444	\$ 384,830	\$ 380,830	(4,000)	-1.04%
Net Fund Balance	\$ 384,830	\$ 30,830	\$ 258,515	227,685	738.52%

GRAND TRAVERSE METRO FIRE DEPARTMENT

2019 Budgeted Revenue/Expenditure Report



Presented: 7/24/18

	Actual	Budget	YTD actual	% Bud	2019	
GRAND TRAVERSE METRO FIRE	2017	2018	June, 2018	2018	BUDGET	Explanations
Fund: 206 - METRO FIRE						
Revenues						
600.001 Acme Township - Cont.	700,903	722,485	723,015	100.1%	757,963	2.35 Mills
600.002 East Bay Twp. Contr	1,179,591	1,219,622	1,219,717	100.0%	1,281,408	2.35 Mills
600.003 Garfield Charter Twp.	1,779,941	1,852,139	1,852,139	100.0%	1,928,987	2.35 Mills
650.000 MI Tax Tribunal Refunds	0	-5,000	0	0.0%	0	
664.000 Earned Interest	20,610	15,000	14,559	97.1%	25,000	
667.100 Township FF/EMS	118,544	100,000	41,365	41.4%	100,000	
668.500 Cost Recovery Revenue	58,494	62,000	22,495	36.3%	60,000	
668.600 911 Memorial Donations	225	0	0	#DIV/0!	0	
668.700 Public Education Receipts	20,334	0	6,123	#DIV/0!	0	
669.000 Plan Reviews	63,785	65,000	35,314	54.3%	66,000	
669.001 Refunds and Donations	32,108	25,000	15,805	63.2%	30,000	
669.002 Sale of Surplus Equipment	2,482	5,000	5,302	106.0%	5,000	
669.006 Misc. Grant Receipts	35,494	0	19,895	#DIV/0!	23,000	Average last 4 yrs of grant receipts
TOTAL REVENUES	4,012,511	4,061,246	3,955,729	97.4%	4,277,358	
EXPENDITURES						
Dept: 336 OPERATIONS						
Acct Class: 701 PERSONNEL SERVICES						
702.000 Wages and Salaries	1,325,647	1,441,935	692,480	48.0%	1,646,254	FF and staff wage adjustments
702.001 Longevity	26,230	27,750	0	0.0%	27,750	Full year costs of 2 new FF and IT/Admin
703.000 Metro Firefighters Comp.	26,174	50,000	15,950	31.9%	50,000	
703.001 Metro Fire Officers Salaries	12,300	16,000	6,400	40.0%	16,000	
703.200 Metro FF Wages - part-time	504,251	517,300	195,351	37.8%	442,700	Incr. by \$ 25/hour
703.300 Part-time Administrative	35,700	50,000	11,724	23.4%	20,000	Decr in FT hours due to 2
705.000 Personal Day Payout	27,399	30,500	18	0.1%	34,250	new FT FF in 2018 and 1 IT/Admin.
715.000 FICA/Medicare	63,977	73,994	27,730	37.5%	70,343	
716.000 Health/Dental/Optical Ins.	364,602	433,000	245,986	56.8%	491,000	Full year impact of 3 new employees
716.003 Life Ins./LTD/STD	16,024	20,700	9,958	48.1%	21,500	
717.001 AD&D Insurance	8,525	12,000	8,135	67.8%	12,000	
718.000 Retirement	211,688	219,587	102,821	46.8%	247,391	
719.000 Workers Comp. Insurance	61,141	65,000	60,866	93.6%	66,000	
TOTAL PERSONNEL SERVICES	2,683,658	2,957,766	1,377,419	46.6%	3,145,189	
	66.9%	72.8%			73.53%	(labor % of revenue)
Acct Class: 726 SUPPLIES						
727.000 Office Supplies	10,931	11,000	6,910	62.8%	11,000	
729.000 Printing and Binding	4,859	5,000	1,480	29.6%	5,000	
730.000 Postage and Freight	1,591	2,500	1,287	51.5%	2,500	
743.000 Other Supplies	33,193	24,000	9,381	39.1%	30,000	Incr. in smoke alarm purchases
745.000 Uniforms and Accessories	18,146	22,500	8,410	37.4%	22,500	
745.002 Fire Gear	10,222	30,000	12,727	42.4%	30,000	
748.000 Fuel, Oil, Grease	37,973	40,000	17,862	44.7%	42,000	
760.000 Medical Supplies	11,098	12,000	6,322	52.7%	12,000	
TOTAL SUPPLIES	128,013	147,000	64,379	43.8%	155,000	
Acct Class: 800 CONTRACTUAL SERVICES						
801.000 Legal Fees	15,873	15,000	8,451	56.3%	18,000	
810.000 Subscriptions	6,640	4,000	2,787	69.7%	7,500	
810.001 Dues	7,713	7,500	3,649	48.7%	7,500	
818.000 Contract Services	63,923	44,300	25,933	58.5%	45,000	
830.000 Fire Hydrant Rental	21,195	21,555	0	0.0%	21,555	
850.001 Telephone	40,052	40,000	18,827	47.1%	42,000	
TOTAL CONTRACTUAL SERVICES	155,396	132,355	59,647	45.1%	141,555	

GRAND TRAVERSE METRO FIRE DEPARTMENT

2019 Budgeted Revenue/Expenditure Report



Presented: 7/24/18

	Actual	Budget	YTD actual	% Bud	2019	
GRAND TRAVERSE METRO FIRE	2017	2018	June, 2018	2018	BUDGET	Explanations
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	57,527	62,000	56,565	91.2%	62,000	
920.000 Heat Utilities	21,934	28,000	19,518	69.7%	28,000	
921.000 Electric Utilities	45,151	44,000	22,487	51.1%	45,000	
923.000 Sewer and Water Utilities	16,260	15,000	6,030	40.2%	17,000	
924.000 Waste Disposal	1,200	2,000	600	30.0%	2,000	
930.000 Bldg. Repair and Maintenance	64,213	65,000	28,439	43.8%	65,000	
932.000 Equipment Repair & Maint.	25,290	20,000	5,253	26.3%	20,000	
932.001 Radio/Pager Repair and Maint.	183	2,000	592	29.6%	2,000	
932.100 SCBA Repair/Maintenance	1,819	5,000	88	1.8%	5,000	
934.000 Vehicle R&M - labor	78,895	65,000	31,120	47.9%	65,000	Aging Fleet
934.100 Vehicle R&M - parts	80,659	50,000	28,377	56.8%	51,000	Higher repair & maintenance costs
934.500 Special Ops Equipment	0	5,000	0	0.0%	5,000	
934.600 911 Memorial Costs	0	0	0	#DIV/0!	0	
935.000 Ground Care and Maintenance	37,362	32,000	19,837	62.0%	38,000	
955.000 Employee Physicals & Wellness	38,050	40,000	19,206	48.0%	40,000	
956.000 Employee Train. and Develop.	70,184	65,000	25,616	39.4%	70,000	
956.001 Computer Support	48,900	43,000	15,649	36.4%	45,000	
TOTAL OTHER SERVICES AND CHAR	587,627	543,000	279,377	51.5%	560,000	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	26,258	30,000	19,149	63.8%	50,000	Improvements to Metro owned buildings
977.000 Machinery and Equipment	67,955	143,050	102,652	71.8%	82,000	3 Thermal Imaging Cameras - \$24,000
978.000 Vehicles Acquisition	0	0	0	#DIV/0!	0	
980.000 Office Equipment	0	2,000	0	0.0%	0	
980.100 Computer Replacement	5,804	8,000	3,044	38.1%	8,000	
TOTAL CAPITAL OUTLAY	100,017	183,050	124,845	68.2%	140,000	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	50,000	50,000	0	0.0%	25,000	
990.000 Debt Payment	97,811	98,428	49,137	49.9%	99,059	
990.005 Interest Expense	1,645	1,029	591	57.4%	799	
992.000 Contingency	0	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
TOTAL OTHER	149,456	159,657	49,728	31.1%	135,057	
TOTAL EXPENDITURES	3,804,167	4,122,828	1,955,395	47.4%	4,276,801	
NET REVENUE/EXPENDITURES	208,344	(61,582)	2,000,334		\$ 557	
Fund Balance	1,462,735	1,671,079			1,609,497	
Net Fund Balance	\$ 1,671,079	\$ 1,609,497			\$ 1,610,054	
Maintain Fund Balance = to 4 months expenses:					\$ 1,417,267	

GRAND TRAVERSE METRO FIRE DEPARTMENT

2019 Budgeted Revenue/Expenditure Report



Presented: 7/24/18

	Actual	Budget	VTD actual	% Bud	2019	
GRAND TRAVERSE METRO FIRE	2017	2018	June, 2018	2018	BUDGET	Explanations
PUBLIC IMPROVEMENT FUND						
664.000 Earned Interest	949	1,000	96	9.6%	1,000	
675.000 Debt Proceeds	0	0	0	#DIV/0!	0	
699.100 Transfer In - Fund Balance	50,000	50,000	0	0.0%	25,000	
TOTAL REVENUES	50,949	51,000	96	0.2%	26,000	
EXPENDITURES						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	0	350,000	0	0.0%	0	
977.000 Machinery and Equipment	0	0	0	#DIV/0!	0	
978.000 Vehicles Acquisition	47,732	50,000	48,732	97.5%	45,000	Purchase 3 new UTV's
TOTAL CAPITAL OUTLAY	47,732	400,000	48,732	12.2%	45,000	
Acct Class: OTHER						
990.000 Debt Payment (2018 Truck)	20,831	0	0	#DIV/0!	86,685	2018 Truck Debt payments - 6 years
990.005 Interest Expense	0	0	0	#DIV/0!	11,630	for a total of \$98,315.
992.000 Contingency	0	5,000	0	0.0%	5,000	
TOTAL DEBT SERVICE & OTHER	20,831	5,000	0	0.0%	103,315	
TOTAL EXPENDITURES	68,563	405,000	48,732	12.0%	148,315	
EXPENDITURES OVER REVENUES	-17,614	-354,000	-48,636	13.7%	-122,315	
Fund Balance	402,444	384,830	-		380,830	
Net Fund Balance	384,830	30,830			\$ 258,515	



GT METRO FIRE DEPARTMENT PROJECTED DEBT OBLIGATIONS THRU 2028 2019 BUDGET



YEAR	DESCRIPTION ITEM	AMOUNT	2018	Budget 2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
2018-2028	Replacement vehicles		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
2013	Engine 8 (360,000 interest free Matures 12/1/19 5 yrs, 2.5%)	\$ 600,000 Principal Interest Total	98,426 1,029 99,457	99,059 799 99,857									
2018	Engine - PIF (1st pymt 2019) 6 yrs @ 0.0%	\$ 200,000 Principal Interest Total	- - -	33,335 - 33,335	33,335	33,335	33,335	33,335	33,335				
2018	Engine - PIF (1st pymt 2019) 6 yrs @ 4.0%	\$ 350,000 Principal Interest Total	- - -	53,350 11,630 64,980	64,980	64,980	64,980	64,980	64,980				
2020	Tanker 6 yrs @ 3.52%	\$ 400,000 Total			75,000	75,000	75,000	75,000	75,000				
2021	New Station 8 20 yrs at 4%	\$ 2,250,000 Total			-	164,000	164,000	164,000	164,000	164,000	164,000	164,000	164,000
2023	Ladder Truck 6 yrs @ 4%	\$ 900,000 Total					170,000	170,000	170,000	170,000	170,000	170,000	170,000
2024	Heavy Rescue 6 yrs @ 4%	\$ 750,000 Total							113,000	113,000	113,000	113,000	113,000
2026	Replace 2 Tankers 6 yrs @ 4%	\$ 800,000 Total									152,000	152,000	152,000
2018-2028	Capital Fund -		110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000
	Cash Pay Principal Interest Total	50,000 98,426 1,029 149,457	50,000 185,744 12,429 248,172	50,000 337,315 387,315 774,630	50,000 337,315 387,315 774,630	50,000 337,315 387,315 774,630	50,000 337,315 387,315 774,630	50,000 507,315 557,315 1,064,630	50,000 507,315 557,315 1,064,630	50,000 522,000 572,000 1,094,000	50,000 599,000 649,000 1,248,000	50,000 599,000 649,000 1,248,000	50,000 599,000 649,000 1,248,000
	Mills.: (5% increase in taxable value 2020-2028)		0.0885	0.1470	0.1297	0.2205	0.2161	0.3049	0.3595	0.3008	0.3346	0.3280	0.3216
			1,614,572,310	1,686,563,464	1,722,436,754	1,756,885,489	1,792,023,199	1,827,863,662	1,864,420,938	1,901,709,354	1,939,743,542	1,978,538,412	2,018,109,191

Various Options to Consider:

- 2019Bud Capital final
7/26/2019



**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2019 Budget - VEHICLES**

ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
VEHICLES:														
2010	Ford Expedition - Chief (701)	Admin	51,855											
2008	GMC Yukon (702)	Admin	48,372				2			5				
2007	Pick-Up Truck FPB/Fire Marshall (703)	Admin	29,619			1								
2006	2006 Chevy Colorado Truck (735)	Admin	19,429						4					
2007	GMC Pickup - FPB 760	Admin	29,619					3						
2009	Chevy Sub Lt1 - PubEd	Admin	34,658								6			
2016	Ford Escape - 738	Admin	24,764											
2001	Chevrolet Suburban (Squad 14)	Station 12	33,411											
	Admin Vehicle Replacement Fund				\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000			
2007	Pierce Ladder (Truck 1)	Station 1	648,172											
2015	Ford Pick-up - Squad 1	Station 1	55,522											
2006	Sterling Tanker - T1	Station 1	187,942											
1999	Rescue - Freightliner (R1)	Station 1	170,628									400,000		
2011	Metro Rescue Boat - 15' Seawolf	Station 1	11,951											
2011	ORV Trailer Kelley	Station 1	2,195											
2012	RTV - Kubota RTV900	Station 1	11,295											
2015	MTI - Special Ops Trailer	Station 1	12,128											
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162											
2001	Tanker - Freightliner (T8)	Station 8	162,350											
1991	Rescue - Ford (8R)	Station 8	119,377									400,000		
1996	Wildfire - Chevrolet (Brush 8)	Station 8	17,600											
1995	Mule - Kawasaki (8 Mule)	Station 8	6,675		15,000									
2013	Rosenbauer - EB	Station 8	600,022											
2018	Squad 8	Station 8	50,000	50,000										60,000
2001	Tanker - Freightliner (T9)	Station 9	124,408											
1988	Pierce Dash - Engine 9	Station 9	143,558											
2004	Chevrolet Suburban (Squad 9)	Station 9	35,900					60,000						
1993	Watersupply-Ford 1 ton (9WS)	Station 9	17,704											
2001	Wildfire - Ford (Brush 9)	Station 9	26,833											
2006	SkiDoo Expedition - sled 2	Station 9	6,023											
1995	Mule - Kawasaki (9 Mule)	Station 9	6,675		15,000									



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**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2019 Budget - BUILDINGS & Other**



ACQUIRE DATE	DESCRIPTION	LOCATION	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
	12 New SCBA's	Various									\$75,000	\$75,000	\$75,000
	Asphalt/Parking Lot repairs	Various		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Garage Door Replacements	Various		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
1988	Administration Building												
	Training Tower												
	Generator	Admin			40,000					600,000			
	New Roof	Admin											40,000
2008	Station 1												
	Breathing Air Compressor - Cascade	Sta1					40,000						
	Station 8												
	New Station	Sta8				\$2,250,000							
	Station 9												
	Station Remodel	Sta9		50,000									
	New Roof	Sta9									40,000		
	Station 11												
	Floor Improvement/Remodel	Sta11		350,000									
2011	Station 12												
	Asphalt turn around	Sta12			40,000								
	Total Building Improvements:		\$ -	\$ 415,000	\$ 95,000	\$ 2,285,000	\$ 55,000	\$ 15,000	\$ 15,000	\$ 615,000	\$ 130,000	\$ 90,000	\$ 130,000

ACME TOWNSHIP
Resolution of the Township Board of Trustees
Establishing Emergency Services Special Assessment Levy for 2018
To support Grand Traverse Metro Emergence Services Authority
Acme Township Resolution 2018_____

At a meeting of the Acme Township Board of Trustees, held on Tuesday September 4, 2018, the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ passed the following resolution: 2018-_____

Whereas, on September 6, 2005, the Township Board of Trustees passed resolution #R-2005-13 to create a special assessment district for fire protection to supersede the existing district; and

Whereas, on July 3, 2007 the Board of Trustees adopted Resolution # R-2007-13 amending the fire protection district to become an emergency services special assessment district able to fund both fire and police protection as permitted by Public Act 33; and

Whereas, on August 10, 2010 the Board of Trustees adopted Resolution #R-2007-27 stating that the Board of Trustees shall annually prepare and adopt emergency services budgets and set the annual Emergency Services Special Assessment District levy rate,

Whereas, the Township Supervisor has created a special assessment roll for the distribution of an assessment based on the estimated expenses for operating police, Ambulance, and fire protection services in Acme Township in 2019; and

Whereas, the Township has made the special assessment roll available for review at the Township hall; and

Whereas, on September 4, 2018, the Township Board held a public hearing in compliance with MCL 41.801 (4) to hear any objections to the distribution of the special assessment levy recommended by the Supervisor.

Therefore, it is resolved that the Township Board hereby commits to fund Metro an amount equal to 2.35 mills times the Townships ad valorem real property tax value for Metro's 2018 Budget year.

It is further resolved that 2.75 mills are freely levied on the assessed valuation of all property assessed for taxes within the Township of Acme, except lands and premises exempt from property taxes under the general property tax act, MCL 211.1, et seq., to be appropriated and expended for police (0.075 mills) and fire protection (2.35 mills MESA), ambulance of (.325 mills) purposes in accordance with the budget hereby adopted.

Be it resolved that, Acme township commits to fund Metro’s 2019 budget year with a financial contribution equal to 2.35 mills times the townships ad Valorem real property tax value, which equates to \$757,963.00.

Be it further Resolved that the Township agrees to distribute this revenue to Metro by May 15, 2019.

Be it Further Resolved, that the Township Can Fund Metro’s 2019 budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the township.

It is further resolved that the expenses for police, ambulance and fire protection in Acme Township will be reviewed by the Township Board again in roughly one year’s time, and a new resolution passed for the appropriation of funds and the distribution of the special assessment levy for police, ambulance and fire protection.

Township Board members present:

Township Board members absent:0

Upon roll call, the following vote was cast:

Aye:

Nay:0

Abstaining ____

Jay B. Zollinger Date
Acme Township Supervisor

Cathy Dye Date
Acme Township Clerk

8/23/2018

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2018-
Resolution on Budget Amendments
fund move adjustments 2018-19 Township Budget
September 4, 2018

At a Board meeting of the Acme Township Board of Trustees, held on September 4, 2018, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____.

The following resolution:

Whereas, at the Acme Township Board meeting held, September 4, 2018 Resolution R-2018-___ was approved to make fund moves to bring the 2018-19 Budget in balance and improve our 2018-19 audit.

Whereas; The Fund listed below have a budget correction to be made. Please refer to the following data below.

Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
From	Park Fund Fund balance	208			\$10,950.00	\$17,099	\$6149.00
To	Bayside Park Capital fund	402	000	699.000	\$10,950.00	\$00.00	\$10,950.00

Now therefore be it resolved that the Acme Township Board approves this request.

Township Board members: Present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining: 0

Jay B. Zollinger Acme Township Supervisor

Cathy Dye Acme Township Clerk

9/1/2018



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Shawn Winter, Planning & Zoning Administrator
CC:
Date: August 27, 2018
Re: Park Maintenance and Revenue Plans

The purpose of this memo is to discuss potential revenue streams to address maintenance of our park system and establish a maintenance plan, in particular for Bayside Park. All too often municipalities implement improvements to their recreational assets without anticipating the increased maintenance costs associated with those improvements. Since parks are not direct revenue generators, planning now for how to address these needs may prevent issues later on.

NON-MOTORIZED WATERCRAFT RENTALS

The idea of renovating the existing structure (former motel cottage) on the southside of Bayside Park for leasing to a third-party to operate a non-motorized watercraft rental business has been brought before the Board in the past with my understanding that there was conceptual support for the idea. The vision is to modify the existing structure to better suit this need, establish standards as to how a third-party would be able to operate, and put the lease opportunity out as an RFP. Ideally, we would pursue a lease arrangement that exceeds a single season to allow a business to establish itself. The revenue obtained through the lease payments could then be earmarked specifically for maintenance and improvements to the park.

The existing structure consists of two separate motel units. Amy Jenema and I have toured both to better understand the work that would need to be done to make the space useable for such an operation. As emphasized before, I would recommend the least amount of improvements since this would be a pilot program with no proof yet on the success of such an operation. This would include converting one of the existing glass windows into a check-in/check-out window with a roll top door or similar apparatus. The intent is not to have a restroom in the structure so there would be no need for a water or sanitary hookup. However, due to the ever-increasing nature of electronic transactions, electricity may be necessary. We would have to contact the Grand Traverse Construction Code Office and Metro Fire to better understand their requirements for occupancy. The Township may also want to consider establishing means to which kayaks, stand up paddleboards, etc. can be stored and launched to maintain aesthetics and prevent conflicts with other user groups in the park.

For comparison, Grand Traverse County Parks and Recreation leases a space in Medalie Park at Logan's Landing for a similar purpose. Their tenant is The River Outfitters, who in addition to renting kayaks also rents bicycles. They secured a three-year lease in the following amounts:

2017: \$3,000

2018: \$4,000

2019: \$5,000

This also was a pilot program at that location and is a realistic snapshot of what the Township could potentially expect in revenue. This plan would allow for the establishment of a small business in the community, provide amenities to park users without much overhead by the Township, and allow a revenue stream for maintenance obligations.

If this idea is supported, then the Board will need to take some concrete steps in establishing a path forward, including designating a person to lead the project and a budget for any necessary improvements to the structure and/or site. A tenant will need to be chosen well in advance of the spring season so that they may take necessary steps to prepare to operate.

MOBILE FOOD VENDING UNIT RENTALS

The Board adopted the Mobile Food Vending Ordinance (2016-02) on August 9, 2016, which was subsequently amended on April 4, 2017. One of the requirements under Section 7 is the prohibition of mobile food vending operations on Township property. It may be worth the Board reconsidering this prohibition regarding Bayside Park. The new improvements to Bayside Park will likely result in increased usage which could represent a substantial market for a mobile food vending unit on site. In the absence of a concession stand, the only other options for food would require crossing the busy US-31 corridor. Similar to the non-motorized watercraft rentals, allowing a mobile food vending unit to operate in the park could provide an amenity to the users and a revenue stream for the Township, earmarked specifically for park maintenance and improvements.

The Township's Fee Schedule has a flat annual fee of \$400 to operate a mobile food vending unit in the Township. One license has been issued thus far. For comparison, below is an excerpt from my memo to the Board dated May 26, 2018 that shows how other communities deal with mobile food vending units on public property:

Elk Rapids

\$100.00 application fee (annual I believe)

\$200.00 monthly license fee

- Elk Rapids is on a trial basis this summer. All they have is an application that spells out specific locations and limits the number of units at each location.
- After this season they will conduct a community survey and decide whether or not to create a permanent police power ordinance.
- Rotary Park (2 units), Industrial Park (3 units), Harbor (1 unit), Veteran's Memorial Park (2 units)

Traverse City

\$0.00 city-based food service establishment operating on private property

\$500.00 city-based food service establishment operating on public property

\$725.00 vending on private property

\$1,225.00 vending on public property

- Designated lots and parks where allowed

Harbor Springs

\$35.00 Daily fee, or

\$350.00 Monthly fee (30 days)

- 4 designated spots on Bay Street

I recommend allowing up to two mobile food vending units to operate at a given time in Bayside Park for the 2019 season. Once the location of the two spots is selected a fee can be established. The Harbor Springs model seems appropriate and allows flexibility in the commitment level by the tenants. One suggestion is a weekly fee of \$100, or a monthly fee of \$350, which will be offered on a first come, first served basis. This

will not preclude an operator from securing a mobile food vending license to operate in the Township though. If the Board supports moving forward with this issue, then I will meet with Counsel to determine what changes need to be made to the existing ordinance and any potential lease documents.

SPACE RENTALS

The Township often receives requests to use Bayside Park for weddings or other gatherings. Although there is nothing that prevents a party from walking out and holding a wedding ceremony on a beach or a group gathering, the act of reserving a space in the park for such purposes should be discouraged. Allowing reservations for an area of the park precludes others from using it is not in the spirit of keeping the land available for recreation purposes and may be prohibited by the Michigan Natural Resources Trust Fund. Furthermore, there is no infrastructure in the park for this purpose. Inquiries often include a desire to erect a tent for their event. Given the new irrigation and utilities installed below grade, any act that may include driving stakes into the ground should be strongly prohibited, less an accident occurs that the Township may be on the hook for repairing. Perhaps if a pavilion is built in the future this topic could be revisited, but again should be discouraged at this time, despite the potential revenue stream it represents.

MAINTENANCE PLAN

This winter would be an appropriate time to develop a maintenance plan for the newly improved Bayside Park. The plan designed by the Parks and Trails Committee and approved by the Board intentionally designated no-mow areas to reduce the maintenance burden in the park, define unique user spaces, provide variety in the environment and allow for more natural habitats for pollinator species. One suggestion was to incorporate different grasses and/or wildflowers into these areas. This can be accomplished with seeds as a more cost-effective method than container plants. Additionally, with the implemented improvements and anticipated increased usage next summer it is imperative that a plan establishes the regular rate at which the restrooms will be addressed, trashes emptied, and beach raked. This is true for winter park access as well, and determining whether snow plowing will be performed to provide access, and to what extent. The method of which this is to be accomplished will need to be determined, including which duties will be assigned to staff and which will be contracted out. By creating a maintenance plan prior to issuing an RFP for services the Township will be able to ensure our obligations are met in an efficient manner without overpaying for services not intended and removing redundancies in the maintenance program.